

# Forrabury & Minster Parish Council



**Minutes : 7<sup>th</sup> January 2020**

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**Present** Cllr Hockin, Cllr Ferrett, Cllr Edwards, Cllr Rodda, Cllr Jarvis, Cllr Simmonds, Cllr Bright, Cllr Munden, Cllr Brewer

**15.01 Apologies** - Cllr Edwards-Symons Cllr Jordan

**15.02 Declarations of Interest** – none declared

**15.03 Public Participation** – 3 members of the public present

One member spoke and advised the council he had heard informally the application PA19/03365 for boiler replacement had been approved. Cllr Hockin was aware, but the council had not been advised formally.

**15.04a Planning - To consider planning applications received**

None received

**15.04b To consider other planning applications received by time of meeting**

None received

**15.05 Minutes**

Minutes of the meeting held on 11<sup>th</sup> December 2019 – Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Brewer. All in favour. Cllrs Bright, Munden and Brewer abstained not at meeting.

**15.06 Matters to report (only) from previous meetings minutes**

Nothing raised

**15.07 Items from previous meeting**

a) Neighbourhood development plan – Cllr Simmonds reported there is a meeting next week and NDP surgery is being held in Bodmin later in the month to which most of the NDP committee will attend. NDP committee proposing to apply for funding which needs to be submitted by the end of this financial year.

b) Highways – a) New Road/ Doctors Corner/Penally Hill –

b) Old Road/ Dunn Street/Fore Street –

the clerk gave each councillor the feedback report from the open day held in November. Cllr ferret proposed, to enable the councillor chance to read the report, a separate meeting be held to fully discuss the content. Seconded by Cllr Simmonds. All in favour.

c) Works around the village including car park– The National Trust response following Cllr Bright's meeting was discussed and the clerk asked Cllr Bright to send through her proposed ideas for the additional parking for forwarding to Cornwall Council.

d) Boscastle CIC/BCTC – Cllr Hockin reported toilet paddle gates have been repaired. The disabled toilet is the only one open at this quiet time to save cost on water etc. Cllr Hockin advised the noticeboard on the wall of the Cornish store was unusable, Cllr Ferrett proposed it be removed and disposed of. Seconded by Cllr Brewer. All in favour.

e) Bus Shelter – Cllr Hockin reported 8 photos are being prepared for printing and installing.

f) Dog warden/Traffic Warden – Nothing to report.

Adrian Prescott (Clerk)

Signed Chairman.....

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- g) Playground – Cllr Ferrett reported the contractor will start this month on fence repairs and he will fit metal plates to the bottom of wooden uprights to prevent strimmer damage.
- h) Community Network Panel – Cllr Jarvis advised the cancelled public meeting are rescheduled for January.
- i) Media Communications – Clerk is now placing items on the facebook page.
- j) Castle site - site management– Clerk had drafted a letter to be sent to interested parties he would send it out and following a response from recipients he would organise a meeting with them.
- k) Council tax – holiday lets, briefly discussed and Cllr Jarvis hoped CCllr Jordan may have more information for the next meeting.
- l) Sculptures – nothing further to report.

## 15.08 Items since last meeting

Nothing further

## 15.09 Correspondence –

The Councillors had copies of all relevant correspondence.

## 15.10 Planning Decisions – as listed

## 15.11 Reports

Cornwall Councillor – not at meeting

Chair – advised the person who donated the seat by the Bus shelter wishes to remain anonymous. The Council expressed their gratitude to the donor.

Clerk – nothing further to report.

## 15.12 Finance - Approval of cheques for payment

<u>Category</u>	<u>Sub category</u>	<u>Amount</u>	<u>For</u>
Administration	Salary	£1030.86	Salary (Dec)
Administration	Expenses	£81.03	Expenses (Dec)
Open Spaces	Litter	£254.51	PC Litter (Jan)
Open Spaces	Expenses	£6.20	Expenses (Jan)
Administration	Info commission	£40.00	Data Protection Fee
Open spaces	Churchyard	£500.00	Churchyard maintenance
Administration	Recreation Centre	£100.00	Hall Hire

Cllr Simmonds proposed that the council approve the amounts as listed for payment. Seconded by Cllr Jarvis. All in favour.

## 15.13 Items for next meeting

- a. Neighbourhood development plan

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Signed Chairman.....

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- b. Highway Issues
  - 1. Traffic Regulation Order
    - a. New Road / Doctors Corner/Penally Hill - public consultation feedback
    - b. Old Road/Dunn Street/Fore street - public consultation feedback
  - c. Works Around the village including car park
  - d. Boscastle CIC/BCTC
  - e. Bus Shelter
  - f. Dog warden/Traffic Warden
  - g. Playground
  - h. Community Network Panel
  - i. Media Communication
  - j. Castle Site – site management.
  - k. Council Tax – holiday lets
  - l. Sculptures

With no further business the Chairman closed the meeting at 8.05pm.

**Date of next monthly meeting Tuesday 13th February 2020 in the Village Hall**

Adrian Prescott (Clerk)

Signed Chairman.....