

Forrabury & Minster Parish Council



Minutes : 8th February 2018

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Present Cllr Hockin, Cllr Ferrett, Cllr Rodda, Cllr Edwards, Cllr Brewer, Cllr Jarvis, CCllr Jordan.

18.01 Apologies – Cllr Bright, Cllr Simmonds and Cllr Chater

18.02 Declarations of Interest – none declared

18.03 Public Participation - 2 members of the public present Spoke regarding the fallen tree in Jordan valley. Apparently the owner of Jordan Cottage asked, what was then North Cornwall District Council, if they could cut the tree but were refused as it was a council tree. Also in the land away from St Hugh some trees appear to be at risk.

Cllr Hockin proposed the Cornwall Councillor report be move up the agenda to before planning and fallen tree in Jordan Valley be moved up to first item in items from previous meeting. Seconded by Cllr Brewer. All in favour

Cornwall Councillors Report- CCllr Jordan reported he had sent messages to local community groups regarding the proposal by the CIC and BCTC to explore the possibility of a community bus. Cornwall Council is expecting to increase Council tax by 5% which he believes is too high and has concerns people who are already struggling may not meet this increase. He attended an Adult Social Care meeting about increase employees wage to align with the minimum living wage, the funds for this are already available so not required in the Cornwall Council budget.

18.04 Planning - To consider planning applications received

Application	PA17/12116
Proposal	Proposed dwelling (amendment to planning permission PA16/06228).Amendments to include similar floor size and shape but rotated and a 2nd storey room built below the north end plus the addition of a conservatory on the south side. Raise ground floor level but change roof shape so total ridge height is only 700mm higher. Curved moss sedum roof, timber clad sides and oak timber frame.
Location	Trefoil Boscastle Cornwall PL35 0BJ
Applicant	Mr Robert Williams

Cllr Jarvis proposed the council support this application on the condition the applicants ecological assessment recommendations are implemented. Seconded by Cllr Brewer. All in favour.

Application	PA17/11340
Proposal	Reallocate the rooms from bed and breakfast to owners accommodation and the present owners accommodation to self catering accommodation.
Location	Bottreaux House Hotel High Street Boscastle Cornwall
Applicant	Mr John Acornley

Cllr Jarvis proposed the council support this application. Seconded by Cllr Ferrett. All in favour.

Application	PA18/00826
Proposal	Proposed two storey extension to rear of property
Location	Kingsbury Cottage Potters Lane Boscastle PL35 0AP
Applicant	Mr And Mrs J Man

Cllr Brewer proposed the Council support this application. Seconded by Cllr Edwards. All in Favour.

Adrian Prescott (Clerk)

Signed Chairman.....

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18.05 To consider any other planning applications received by time of meeting - none

18.06 Minutes

Minutes of the meeting held on 11th January 2018 - Cllr Jarvis proposed the minutes be accepted as a true record. Seconded by Cllr Rodda. All in favour. Cllr Brewer abstained not at meeting

18.07 Matters to report (only) from previous meetings minutes

Nothing raised

18.08 Items from previous meeting

Fallen Tree Jordan Valley – Clerk reported he had forwarded the emails from the owners of St Hugh and the letter from the environment agency to the insurance company. Clerk to chase.

Highways – Dropped kerb for vehicle access on Doctors corner for new development plot not completed. Clerk to report to highways.

Parish Fund/Toilets – Cllr Hockin reported the CIC hope to paint the toilets internally. Installation of a public noticeboard being investigated. Clerk to write to CIC expressing the council thanks for their efforts in running the toilets.

Castle Site – Cllr Rodda reported most of the clearance on the right hand side had been done, repairs to the seat to be done using timber left over from repair of seat at top of Fore Street.

Works around the village including car park – The works in Trefleur Close are now complete. Letter and documents received re a fallen tree into the private Clover Lane parking area had been received. Cllr Ferrett proposed clerk write back indicating this was all private land and the Parish Council has no jurisdiction. Seconded by Cllr Edwards. All in favour.

Bus Shelter – Awaiting report from the 2nd air monitoring test. The original sampler had been found on the ground.

National Trust – Clerk has written to the regional director, re what is being proposed and arrange an on-site meeting, who has passed it down to another member of staff. Clerk to chase.

Motorcycle Parking – Clerk to ask for some form of rails for locking bicycles.

Dog warden – Doing a good job. Clerk to invite him along to next meeting for an update.

Playground – Estimate to repair fence around playground is £262. Cllr brewer proposed the council proceed with the repair. Seconded by Cllr Rodda. All infavour.

Community Network Meeting – Cornwall Council is planning to provide £50K to community network meeting to help fund small traffic order works. Clerk to provide councillor with minutes of previous minutes relating to agreed work around the village.

18.09 Items since last meeting

Dog waste bins – clerk asked to enquire about a suitable bin to be provided in high street on the triangular grass area.

18.10 Correspondence –

The Councillors had copies of all relevant correspondence.

Cllr Jarvis proposed the council grant Cruse bereavement £100. Seconded by Cllr Rodda. All in favour.

Clerk to respond to letter from Mrs Dummett thanking her for her letter and her comments have been received by the councillors and noted.

Adrian Prescott (Clerk)

Signed Chairman.....

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18.11 Planning Decisions – none received

18.12 Reports

Chair – nothing further to report

Clerk – Annual Parish meeting to be held for the first 30mins of the Parish council meeting on 12th April. Clerk is seeking quotes for insurance renewal. Invitations to tender for the grass verge cutting will be sent.

18.13 Finance

Approval of cheques for payment

<u>Category</u>	<u>Sub category</u>	<u>Amount</u>	<u>For</u>
Administration	Salary	£992.75	Salary (Jan)
Administration	Expenses	£105.92	Expenses (Jan)
Administration	Expenses	£5.60	Litter collector expenses (Feb)
Open Spaces	Litter	£210.00	PC Litter Collection (Feb)
Open Spaces	Castle Site	£560.00	Castle Site Maintenance
Administration	Defibrillator	£378.00	Defibrillator Maintenance
Open Spaces	Trefleur Close	£90.00	Cut and clearance

Cllr Ferrett proposed that the council approve the amounts as listed for payment. Seconded by Cllr Brewer. All in favour. Resolved.

18.14 Items for next meeting

- Highway Issues including rubbish
- Parish fund/ toilets
- Castle site
- Works Around the village including car park
- Bus Shelter
- National Trust
- Dog warden/dog fouling
- Playground
- Community Network Funding
- Stadium for Cornwall
- Insurance
- Grass cutting
- Contractor
- Annual Parish Meeting

With no further business the Chairman closed the meeting at 8.50pm.

Date of next monthly meeting Thursday 8th March 2018

Adrian Prescott (Clerk)

Signed Chairman.....