

Forrabury & Minster Parish Council



Minutes : 8th October 2020

Page 1 of 3

Virtual Meeting held on the Zoom platform at 7pm on the above date

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

Present Cllr Hockin, Cllr Edwards, Cllr Edwards-Symons, Cllr Simmonds, Cllr Ferrett, Cllr Brewer, CCllr Jordan

05.01 Apologies –Cllr Munden, Cllr Bright and Cllr Rodda

05.02 Declarations of Interest – none declared

05.03 Public Participation – One member of the public present

05.04a Planning - To consider planning applications received
Planning applications are being dealt with virtually as they arise.

05.05b To consider other planning applications received by time of meeting
Planning applications are being dealt with virtually as they arise.

05.06 Minutes

Minutes of the meeting held on 10th September 2020 – Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Brewer. All in favour.

05.07 Matters to Report (only) from previous meetings minutes - nothing raised

05.08 Ratification of decisions taken – clerk to send all councillors a copy of decisions made ahead of next meeting. Cllr Hockin proposed the council write to the Blowhole editor asking that any item with headline/banner related to the Parish Council is only published if it comes from the Parish Clerk. Seconded by Cllr Simmonds. All in favour.

05.09 Items from previous meeting

Neighbourhood Development Plan – Cllr Simmonds reported the NDP team have begun to hold small workshop with up to six people to discuss a few items/questions from the survey. One has been held to define housing principles. A business workshop is being developed with another planned for young people. The NDP team have received the housing assessment report which is an 80 page document.

Memorial Bench – Cllr Hockin reported he had spoken with the godson of Ron and Moira Hart who is keen to provide a bench which Cllr Hockin has agreed to install at the entrance to Forrabury Church.

Grass cutting – The September cut took longer than usual due to the length of the grass with further cuts due in October and November. The council agreed to review the contract arrangements for next year.

Adrian Prescott (Clerk)

Signed Chairman.....

Forrabury & Minster Parish Council



Minutes : 8th October 2020

Page 2 of 3

Camelford community network – Cllr Simmonds reported that following the Annual General Meeting of the Camelford Community Network panel Claire Hewlett was elected chair and Dominic Fairman elected vice chair. Community Infrastructure Levy applied to new developments of which 75% goes to Cornwall Council with the remainder set aside for community projects. The community project fund is open to all by application twice a year. Following the local government review Delabole and St Teath will become two separate parishes.

Playground – Cllr Hockin reported last Saturday he saw at least 10 children using the playground. Cllr Brewer reported the football club had put up a goal post but need to fit it with a net to help prevent football hitting the playground fence.

Castle Site – Following the last meeting the clerk had been attempting to identify the boundary of the site and showed the councillors a number of plans, from differing sources, of which none showed a definitive boundary. Cllr Simmonds had asked Cllr Rodda about the decking he has erected and Cllr Rodda assured him it was on his land based on his deeds. Cllr Hockin proposed the council write to Cllr Rodda asking for his help in identifying the boundary. Seconded by Cllr Brewer. 4 in favour 2 abstentions. Cllr Hockin also reported a tree, which had fallen but was precariously balance on it branches, was made safe by Alan Crockford. Cllr Hocking asked it be minuted the councils thanks to Alan for doing this.

Car Park (loss of recycling banks) – Cllr Hockin and Cllr Jordan met with Cornwall Council officer to discuss the CIC proposal for resident short term parking on the site the officers Cllr Hockin reported the officers seemed in favour of the proposal. Cllr Hockin also raised with an officer the increasing the motorcycle parking by creating more hardstanding. Their view was if the council submit a case to them it would be considered. Cllr Hockin proposed the council get a quote for the work. Seconded by Cllr Simmonds. All in favour.

Water runoff from Tredorn – Cllr Brewer report the water should drain into the ditch opposite however the ditch has not been cleaned out so water runs down the road. Cllr Hockin to investigate further.

05.10 Items since last meeting

Community Centre Extension – Cllr Simmonds reported the Community & Recreation Centre committee are looking to put a case forward to Cornwall Council for funding from the Community Infrastructure Levy for an extension at the back of the centre. This is to provide a larger store area which will give easier and safer access. It had been proposed to submit an application this October but now expect to submit next year. Cllr Hockin proposed the council support the extension proposal. Seconded by Cllr Brewer. All in favour.

5.11 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

5.12 Planning Decisions: as listed

Adrian Prescott (Clerk)

Signed Chairman.....

Forrabury & Minster Parish Council



Minutes : 8th October 2020

Page 3 of 3

5.13 Reports

Cornwall Councillors Report – CClr Jordan reported

St Nectans Glen owners have applied to Cornwall Council to fund a footpath upgrade; he is concerned about using public funds to assist a private venture. The no parking on the verges near St Nectans Glen car park had been removed but had been reinstated.

He also reported that no Covid19 deaths had occurred in Cornwall for several weeks however some clusters had been identified.

Buses in Cornwall – Concerned that Plymouth City Bus had picked up a large number of contracts.

Chairmans report – Cllr Hockin reminded councillors the remembrance service will be held on 8th November at 10.45 outside the chapel in Fore Street.

Parish Clerk report – Clerk apologised for the confusing emails regarding the login details of the zoom meeting and would liaise with the NDP team re next meeting and if necessary secure a separate account for the council.

05.14 Finance

<u>Category</u>	<u>Sub category</u>	<u>Amount</u>	<u>For</u>
Administration	Salary	£1061.01	Salary (Sept)
Administration	Expenses	£28.46	Expenses (Sept)
Open Spaces	Litter	£527.04	PC & NT Litter (Oct)
Section 37	Grant	£100.00	Cruse bereavement care
Administration	Other	£25.00	Royal British Legion Poppy appeal

Cllr Edwards-Symons proposed that the council approve the amounts as listed for payment. Seconded by Cllr Simmondss. All in favour.

05.15 Agenda items for next meeting

- Neighbourhood Development Plan
- Memorial Bench
- Grass cutting
- Camelford community network
- Playground
- Castle Site
- Car Park (loss of recycling banks)
- Water run off from Tredorn
- Community Centre Extension
- Empty Properties

With no further business the Chairman closed the meeting at 20.30pm

Date of next monthly meeting Thursday 12th November 2020 via the Zoom platform

Adrian Prescott (Clerk)

Signed Chairman.....