

# Forrabury & Minster Parish Council



Minutes :9<sup>th</sup> November 2017

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**Present** Cllr Hockin, Cllr Ferrett, Cllr Rodda, Cllr Edwards, Cllr Simmonds, Cllr Chater, Cllr Bright, CCllr Jordan.

**15.01 Apologies** - Cllr Haddy, Cllr Brewer & Cllr Jarvis

**15.02 Declarations of Interest** –

Cllr Edwards requested dispensation to council to be allowed to speak but abstain from voting on agenda item Bus Shelter.

Cllr Ferrett requested dispensation to council to be allowed to speak but abstain from voting on agenda item Bus Shelter.

Cllr bright declared an interest in Bus Shelter.

**15.03 Public Participation** – four members of the public present

A member of the public spoke re agenda item ‘to hear from Martin from Bazeley Partnership re development behind The Old coach house’. Most of the issues they had with the original proposal have been resolved; however it would be ideal if proposed dwelling was further away from their boundary.

**15.03a To hear from Martin from Bazeley Partnership re development behind The Old Coach House**

Martin spoke about the proposed dwelling in the grounds of The Old Coach House; they are reducing the ridge height from the approved plan by 200mm, with the proposed floor area slightly less. He passed a copy of the proposed plan to the chair.

**15.04 Planning - To consider planning applications received**

<b>Application</b>	<b>PA17/06029</b>
<b>Proposal</b>	Slight staggered levelling of land for 5 hardstanding touring caravan pitches
<b>Location</b>	Land South of long Acre, Tintagel Road, Boscastle, Cornwall
<b>Applicant</b>	Mr Nicholas Burrill

Cllr Simmonds proposed the council object on the grounds of unsuitable site with insufficient towing vehicle access. Seconded by Cllr Ferrett. All in favour. Resolved.

<b>Application</b>	<b>PA17/06871</b>
<b>Proposal</b>	Application for outline consent with some matters reserved for the construction of a dwelling (access, appearance and scale for consideration)
<b>Location</b>	Land west of Camelot View, Slaughterbridge, Camelford, Cornwall
<b>Applicant</b>	Mr Brian Littlejohns

Cllr Rodda proposed the council support this application. Seconded by Cllr Edwards. All in favour. Resolved.

<b>Application</b>	<b>PA17/09602</b>
<b>Proposal</b>	Listed building consent for proposed part slate flag floor and fan light above entrance door and additional roof lights.
<b>Location</b>	Old Anchor Cottage, 5 Penally Terrace, Boscastle, Cornwall
<b>Applicant</b>	Mr & Mrs N. Harris

Adrian Prescott (Clerk)

Signed Chairman.....

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Cllr Simmonds proposed the council support this application. Seconded by Cllr Bright. All in favour. Resolved.

<b>Application</b>	PA17/09524
<b>Proposal</b>	Listed building consent for proposed re slating of rear 'lean to' section of roof and installation of small conservation type roof light over internal bathroom.
<b>Location</b>	Gull Cottage, 4 Penally Terrace, Boscastle, PL35 0HA
<b>Applicant</b>	Mr & Mrs N Harris

Cllr Chater proposed the council support this application. Seconded by Cllr Bright. All in favour. Resolved.

<b>Application</b>	PA17/10425
<b>Proposal</b>	Non Material Amendment to PA17/05351 (Variation of condition 1 in relation to decision notice PA15/08715: Revised Design)
<b>Location</b>	Land South Of British Cycling Museum Slaughterbridge Camelford Cornwall
<b>Applicant</b>	Mr Ryan Cathrae

Cllr Chater proposed the council support this application. Seconded by Cllr Simmonds. All in favour. Resolved.

## 15.05 To consider any other planning applications received by time of meeting

Cllr Simmonds proposed the council consider application PA17/10067 at this meeting. Seconded by Cllr Ferrett. All in favour. Resolved.

<b>Application</b>	PA17/10067
<b>Proposal</b>	Covering of farmyard manure store area (straw based not slurry)
<b>Location</b>	Land North Of The Old Station Camelford Cornwall PL32 9TZ
<b>Applicant</b>	Mr Vivian Ham

Cllr Simmonds proposed the council support this application. Seconded by Cllr Chater. All in favour. Resolved.

## 15.06 Minutes

Minutes of the meeting held on 12<sup>th</sup> October 2017 - Cllr Chater proposed the minutes be accepted as a true record. Seconded by Cllr Simmonds. All in favour.

## 15.07 Matters to report (only) from previous meetings minutes

Cllr Simmonds asked if any news re item 14.04 from last meeting, CCllr Jordan said work on the site had been stopped. Cllr Simmonds proposed the council write to planning enforcement re the work on Bottraux Garage site. Seconded by Cllr Bright. All in favour.

Cllr Ferrett explained he had slightly over spent the £60 for materials to repair the seat at the top of Fore Street by £4.58 but had materials left over for another task.

## 15.08 Items from previous meeting

Highways – The road which joins the A39 between the A395 and Davidstow Gargage is badly potholed and the give way sign has been knocked over.

Parish Fund/Toilets – Cllr Chater reported the CIC has signed a lease agreement for the next five years and the current funding agreement will continue.

Adrian Prescott (Clerk)

Signed Chairman.....



Castle Site – Cllr Rodda reported it is quiet on site, there is a damaged tree on a neighbouring property which has been reported. He hopes to have a meeting with a small steering group in the next few months and is considering applying for Seed Funding..

Works around the village including car park – The wooden seat slats at the top of Fore Street has now been fully repaired. Cllr Simmonds proposed the council write to the doctor surgery re the rear steps into Gunpool Lane as they are unlit and may be a health and safety issue. Seconded by Cllr Edwards. 6 in favour, 1 against. Resolved.

An area of plastic matting in the carpark has come loose. CCllr Jordan suggested contacting our Community Network officer regarding this.

Bus Shelter – The clerk advised that air quality monitoring started on 2<sup>nd</sup> November for a period of one month.

National Trust – Cllr Simmonds had reported to him that the damage to the outer harbour breakwater if not repaired offers a potential threat to the community. This will be raised at the meeting with the National Trust of 15<sup>th</sup> November.

Motorcycle Parking – The clerk reported Cornwall Council are planning to make the motorcycle parking area bigger.

Dog warden – Awaiting official ID Badge and Fixed penalty notice pack. Cllr Chater said he would sort the ID badge.

Traffic Warden – CCllr Jordan advised the as he was aware all small parish and town council now have to pay for a traffic warden. Cllr Simmonds proposed the council write to parking enforcement to clarify. Seconded by Cllr Chater. All in favour.

Environmental Health – Cllr Jarvis not at meeting so holding over to next meeting.

Playground - Cllr Chater will remove the damaged sheeting from the skateboard ramp. Cllr ferret reported damage to the fence around the playground. Clerk to ask Martin Smith for a price to repair.

Remembrance Sunday – Service is in Forrabury Church followed by a procession to the war memorial.

Electoral Boundary Review – CCllr Jordan advised that the current proposal is to increase his boundary to include Delabole and St Teath.

#### **15.09 Items since last meeting - none**

#### **15.10 Correspondence –**

The Councillors had copies of all relevant correspondence.

Camelford Leisure Centre request. Cllr Chater proposed the council grant £750 towards the centre. Seconded by Cllr Ferrett. All in favour. Resolved.

Air Ambulance request – Cllr Bright proposed the council grant £100. Seconded by Cllr Edwards. 2 in favour 4 against. Cllr Rodda proposed a grant of £250. Seconded by Cllr Edwards. All in favour.

Clerk to write to David Rowe re the contribution he sent from the Boscastle flood book. Clerk to acknowledge the emails/letters re the fireworks and Bottreux garage site.

#### **15.11 Planning Decisions – none received**

#### **15.12 Reports**

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Signed Chairman.....

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Cornwall Councillor – CCllr Jordan said planning officers want local councillors and a representative of the local council to attend any planning meeting where they have requested a planning application goes to committee.

Chair – Cllr Hockin thanked CCllr Jordan for his support..

Clerk – nothing further to report.

## 15.13 Finance

### Approval of cheques for payment

Category	Sub category	Amount	For
Administration	Salary	£992.75	Salary (Oct)
Administration	Expenses	£11.97	Expenses (Oct)
Administration	Expenses	£6.00	Litter collector expenses (Nov)
Open Spaces	Litter	£225.00	PC & NT Litter Collection (Nov)
Administration	Bank charge	£3.12	Bank charge
Section 137	British legion	£25.00	Remembrance Wreath
Administration	Bus Shelter	£270.00	Air Quality Monitoring
Open space	Benches	£64.58	Timber for Bench
Administration	Dog Warden	£100.00	Fixed penalty notice training
Churchyard	Churchyard	£500.00	Churchyard maintenance
Open space	Grass cutting	£279.00	Grass verge final cut

Cllr Chater proposed that the council approve the amounts as listed for payment. Seconded by Cllr Simmonds. All in favour. Cllr Ferrett abstained. Resolved.

## 15.14 Items for next meeting

- Highway Issues including rubbish
- Parish fund/ toilets
- Castle site
- Works Around the village including car park
- Bus Shelter
- National Trust
- Motorcycle Parking
- Dog warden/dog fouling
- Traffic Warden
- Environmental Health/degradation of rubbish at sea.
- Playground
- Village Hall Windows
- Flood book donation
- Banking

With no further business the Chairman closed the meeting at 9pm.

**Date of next monthly meeting Thursday 14<sup>th</sup> December 2017**

Adrian Prescott (Clerk)

Signed Chairman.....