

Forrabury & Minster Parish Council



Minutes : 10th May 2018

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Present Cllr Hockin, Cllr Ferrett, Cllr Brewer, Cllr Jarvis, Cllr Bright, Cllr Simmonds, Cllr Chater, Cllr Rodda, Cllr Edwards, CCllr Jordan.

03.01 Apologies – none

03.02 Declarations of Interest – Cllr Bright declared an interest in the Bus Shelter

03.03 Public Participation - 2 members of the public present

One member asked about progress by the council on removal of the tree which was on his property.

One member reported during the week rubbish and recycling was strewn along New Road, they expressed their thanks to Mr Adams who cleared the road.

Cllr Hocking proposed the Council move Cornwall Councillors report as next agenda item. Seconded by Cllr Chater. All in favour.

Cornwall Councillors report

CCllr Jordan urged the council to complete the Community Network form regarding a proposed Traffic variation Order for the wider geographical area.

He advised the council that The National Grid and Calor gas are both offering grants for community projects.

03.04 Planning - To consider planning applications received

Application	PA18/02161
Proposal	Listed Building Consent to replace seven windows to the rear of the property. Each window to be designed to resemble the window to be replaced and to replace cellar light covers to the front of the property.
Location	Orchard House Gunpool Lane Boscastle Cornwall
Applicant	Mr Lee Burrows

Cllr Brewer proposed the Council support this application. Seconded by Cllr Simmonds. All in favour. Resolved.

03.05 To consider any other planning applications received by time of meeting

Application PA18/03983 had been received. Cllr Hockin proposed this should be considered at another meeting. Seconded by Cllr Brewer. All in favour.

03.06 Minutes

Minutes of the meeting held on 12th April 2018 - Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Ferrett. All in favour. Cllr Edwards abstained not at meeting.

Minutes of the meeting held on 26th April 2018 - Cllr Ferrett proposed the minutes be accepted as a true record. Seconded by Cllr Bright. All in favour. Cllrs Simmonds and Chater abstained not at meeting.

03.07 Matters to report (only) from previous meetings minutes - Nothing raised

03.08 Items from previous meeting

Adrian Prescott (Clerk)

Signed Chairman.....

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Highways – Cllr Bright reported the Gunpool Lane sign is broken at the village hall end. Noted that many potholes in the area have been filled.

Works around the village including car park/Church Path – Clerk had tried to identify ownership and responsibility of the path on the right as you look towards the church from Forrabury Hill towards the church as you look at the church through both land registry and Cornwall Council. It appears the land is not registered.

Parish Fund/Toilets – Cllr Chater reported everything is going well. Things are getting busier, the painting has been completed, permit for mini bus received and bus on its way.

Castle Site/ Fallen Tree – Cllr Rodda has been in contact with the tree officer and is awaiting a start date for the tree survey. The clerk outlined the progress of the council who are awaiting a start date from the contractor for the work.

Bus Shelter – Cllr Bright left the meeting. Bus shelters on site, seek a temporary storage home for the small one. Clerk to chase solicitor re land transfer, write to school, Cornwall Council and bus companies. Cllr Brewer proposed the council get a quote for the concrete base for the shelter. Seconded by Cllr Simmonds. All in favour. Cllr Bright re-joined the meeting.

National Trust – Clerk has reported the issues with the footpath through the valency valley with Cornwall Council as the area in question is not owned by the National Trust.

Dog warden/dog fouling/dog bin – Cllr Chater had asked the dog warden if there were any problems but he appears to be away. Clerk to request a dog bin for the triangle in high street.

Playground – Cllr Chater reported the skateboard ramp is due to be stripped down and repaired. Cllr Hockin reported he had seen 3 dogs in the playing field during a football match. Cllr Chater proposed the council write to the football club and the school to reinforce the request of no dogs on the playing field.. Seconded by Cllr Bright. All in favour. Cllr Brewer abstained.

Community Network Panel – Clerk to complete traffic regulation variation order and submit with meeting minutes to support the application.

Unoccupied houses in Boscastle – Cllr Jarvis pointed out the house in Potters lane had been unoccupied from many years and reports of rats seen around the property. Clerk to ask Cornwall Council Environmental Health if there is anything they can do.

Annual Accounts/Audit – Cllr Chater proposed the chair sign the Annual Governance statement when original returned from internal auditor. Seconded by Cllr Simmonds. All in favour.

Cllr Jarvis proposed the chair sign the Annula statement of accounts when original returned from internal auditor. Seconded by Cllr Bright. All in favour.

Co-option – Cornwall council have confirmed the council can begin co-option of a new councillor. Cllr Simmonds proposed the council co-opt a new councillor. Seconded by Cllr Brewer. All in favour. Clerk will advertise position.

03.09 Items since last meeting

Stadium for Cornwall - Cllr Jarvis proposed the council write to Cornwall Council stating “the stadium for Cornwall is effectively a stadium for Truro, its expensive providing facilities for only two sports and in a location remote from much of Cornwall”. Seconded by Cllr Simmonds. 8 in favour 1 against.

03.10 Correspondence –

The Councillors had copies of all relevant correspondence.

Adrian Prescott (Clerk)

Signed Chairman.....

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Tredorn – raised earth levels – Cllr Simmonds proposed the council write to Cornwall planning for their view. Seconded by Cllr Rodda. All in favour.

Clerk to answer email re bus shelter.

Cllr Ferret proposed the council reply to the letter re Trefleur close that it has no jurisdiction. Seconded by Cllr Brewer. All in favour.

03.11 Planning Decisions – as listed

03.12 Reports

Cornwall Councillor – see between public participation and planning above.

Chair – Attended the Tinagel Parish Council meeting and noted people recording the meeting.

He also advised the council Bob Smith our previous clerk had passed away. Clerk to write to his widow.

Clerk – nothing further to report

03.13 Finance - Approval of cheques for payment

<u>Category</u>	<u>Sub category</u>	<u>Amount</u>	<u>For</u>
Administration	Salary	£1013.71	Salary (Apr)
Administration	Expenses	£30.07	Expenses (Apr)
Administration	Expenses	£6.20	Litter collector expenses (May)
Open Spaces	Litter	£242.73	PC Litter Collection (May)
Section 37	Grant	£500.00	Methodist Chapel (Boiler)

Cllr Ferrett proposed that the council approve the amounts as listed for payment. Seconded by Cllr Simmondst. All in favour. Resolved.

03.14 Items for next meeting

- Highway Issues including rubbish
- Works Around the village including car park/church path
- Parish fund/ toilets
- Castle site/ fallen tree/tree survey
- Bus Shelter
- National Trust
- Dog warden/dog fouling/dog bin
- Playground
- Community Network Funding
- Unoccupied houses in Boscastle
- Co-option

With no further business the Chairman closed the meeting at 8.50pm.

Date of next monthly meeting Thursday 14th June 2018

Adrian Prescott (Clerk)

Signed Chairman.....