

Forrabury & Minster Parish Council



Minutes : 10th September 2020

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Present Cllr Hockin, Cllr Ferrett, Cllr Edwards, Cllr Brewer, Cllr Simmonds, Cllr Bright, Cllr Munden

04.01 Apologies –

Cllr Rodda - Instead of the usual apology I should like it minuted that I am not attending because at this time CALCS has advised against holding physical meetings except from necessity, and there is nothing in the agenda which constitutes a necessity. Any relevant discussion could be handled remotely as in previous sessions.

Cllr Edwards-Symons – Due to corvid-19 self isolation
CCllr Jordan

04.02 Declarations of Interest – none declared

04.03 Public Participation – 2 members of the public present

One member of the public spoke re the dangerous pavement outside the The Riverside were to date people have slipped resulting in 1 broken leg and 3 people taken to Stratton Emergency unit. Council asked urge Cornwall Council for a solution.

The CIC mini bus has been mothballed since lockdown. The bus was a two year project which is coming to an end and it is likely the bus will be sold as it hasn't been paying its way,

The CIC and BCTC put a proposal to Cornwall Council to retain the bin if business paid a fee to Cornwall Council enabling them to use the bins but also retaining a free facility for the public. This was dismissed by Cornwall Council. Subsequently the CIC has proposed utilising the area vacated by the bins as short term free parking for residents. The council is asked to write in support of this proposal.

04.04a Planning - To consider planning applications received

Planning applications are being dealt with virtually as they arise.

04.05b To consider other planning applications received by time of meeting

Planning applications are being dealt with virtually as they arise.

04.06 Minutes

Minutes of the meeting held on 13th August 2020 – Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Edwards. All in favour.

04.07 Ratification of decisions taken

Clerk would seek ratification at next virtual meeting when documents can easily be shared and discussed.

04.08 Matters to report (from previous meeting only)

04.09 Items from previous meeting

Neighbourhood Development Plan – Steering group meeting weekly via zoom having purchased a licence. Estimated time for completion of the plan 2022 and will run to 2040. Village assessment is underway also underway is a housing assessment need being done by a

Adrian Prescott (Clerk)

Signed Chairman.....

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consultancy at no cost. The steering group is looking at 3 other plans in Cornwall and intends to utilise various elements that are appropriate to the plan.

04.10 Items since last meeting

National Salary (Clerk) 2020/21 – Clerk advised the council of the new pay scales which have just been received and came into effect from April 2020. Cllr Simmonds propose the new pay scale for the clerk. Seconded by Cllr Munden. All in favour.

Memorial Bench – The council discussed a bench for Ron & Moira Hart a number of locations where put forward and the clerk was asked to contact the next of kin to see what their preferred location would be. Cllr Ferrett proposed the council install a bench outside Forrabury Church to replace the damaged one. Seconded by Cllr Brewer. All in favour.

Grass cutting – Cllr Hockin advised the council that so far to his knowledge only 3 cuts had been done with no cut in August. Cllr Hockin proposed the council write to the contractor asking for a full cut next week and one in October and November. Seconded by Cllr Edwards. All in favour.

Camelford Community Network – Cllr Simmonds reported on the recent Camelford Community Network meeting. When the virus was spreading rapidly and the country went into lockdown, the Camelford Community Network shut down immediately and disappeared without trace for several weeks. It then resurrected 2 months ago on MS Teams and the first item on the agenda was why the Network had closed down at a time of potential great need?

It was agreed by all that in any Second Wave the Network would continue to operate and be useful as a link to council and health services, as well as a way of sharing good ideas and best practice with neighbouring parish and town councils.

Local Government Association advice states that it is hugely important that councillors should be visible and provide community leadership at a very local level. Councillors need to understand their communities, local vulnerabilities, community networks, assets and businesses to help develop their community's resilience. They can then use this information and capacity to inform and support an emergency response if it becomes necessary.

Other items discussed - 1/ Cornwall Council's proposed extension of the North Cornwall Railway Cycle path from Wadebridge to Halwill in Devon, taking in Camelford, Delabole, Otterham and Tresmeer (for Crackington Haven). 2/ Progress on the Camelford bypass - spades in the ground in Autumn 2022. 3/ Crime during lockdown. Reduction in drug supply as County lines traffickers easier to spot. Increase in domestic violence, but not so much partner to partner as family rows as people are cooped up together much more than normal.

Playground – Cllr Hockin reported the D clips at the top of the disabled swing have been replaced. Grass needs cutting see item above. Cllr Hockin thanked the football club who had trimmed around the edge of the playground.

Castle Site – Cllr Rodda has written an article for the next blowhole. Councillors concerned re the exact boundary of the site. Clerk would investigate via land registry to see if there are any accurate maps/measurements of the site.

Litter – Cllr Simmonds reported he believe there is more litter this year compared to previous years. The bins in the car park appear to be being used for domestic waste.

Dog Fouling – there was an increase in dog fouling during lockdown possibly caused by children being at home and taking pets for a walk.

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Signed Chairman.....

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Car Park (loss of recycling banks) - Cllr Hockin reported the Salvation Army Cloths bank would remain as they lease its position from Cornwall Council. Cllr Brewer proposed the council support the CIC proposal as outline in public participation. Seconded by Cllr Simmonds. All in favour.

04.11 Correspondence

The Councillors had copies of all relevant correspondence.

Clerk to complete the communication tree for Camelford Community Network

04.12 Planning Decisions: as listed

04.13 Reports

Cornwall Councillors Report – not at meeting

Chairmans report – Thanked Cllr Brewer and the Clerk for their advice he had received during the last few months.

Parish Clerk report – Clerk raised the possible requirement for the projector and screen to display planning documents. Clerk to further investigate and report back.

04.14 Finance - Approval of cheques for payment

<u>Category</u>	<u>Sub category</u>	<u>Amount</u>	<u>For</u>
Open Spaces	Litter	£523.20	Litter NT & PC (Sept)
Administration	Expenses	£6.00	Expenses (Sept)
Administration	Salary	£1134.79	Salary (Aug) includes back pay
Administration	Expenses	£7.98	Expenses (Aug)
Open Spaces	Agency	£310.05	Tax & NI

Cllr Simmonds proposed that the council approve the amounts as listed for payment. Seconded by Cllr Munden. All in favour.

04.15 Agenda items for next meeting

Neighbourhood Development Plan

Memorial Bench

Grass cutting

Camelford community network

Playground

Castle Site

Car Park (loss of recycling banks)

Water run off from Tredorn

With no further business the Chairman closed the meeting at 8.40pm

Date of next monthly meeting Thursday 8th October 2020

Adrian Prescott (Clerk)

Signed Chairman.....