

Forrabury & Minster Parish Council



Minutes : 10th December 2020

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Virtual Meeting held on the Zoom platform at 7pm on the above date

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

Present Cllr Hockin, Cllr Edwards, Cllr Bright, Cllr Rodda, Cllr Simmonds, Cllr Ferrett, Cllr Brewer, Cllr Munden, Cllr Jordan

07.01 Apologies – Cllr Edwards-Symons

07.02 Declarations of Interest – none declared

07.03 Public Participation – three member of the public present

The member of the public spoke re planning application PA20/10356 which had received planning consent on the site previously. This would be a family home and the changes to the original application are to use a more traditional finish and it would have a smaller footprint.

07.04a Planning - To consider planning applications received

Planning applications are being dealt with virtually as they arise.

07.05b To consider other planning applications received by time of meeting

Planning applications are being dealt with virtually as they arise.

Cllr Simmonds proposed the council include planning applications back into the standard agenda. Seconded by Cllr Hockin. All in favour.

07.06 Minutes

Minutes of the meeting held on 12th November 2020 – Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Hockin. All in favour.

07.07 Matters to Report (only) from previous meetings minutes - nothing raised

07.08 Ratification of decisions taken – No further decision had been made under emergency procedures since the last council meeting.

07.09 Items from previous meeting

Neighbourhood Development Plan – Cllr Simmonds reported Work on the Village Character Assessment is near completion. We have received all 11 assessments and we should be able to sign these off next week. That will leave the Settlement Edge Assessment to be reviewed and signed off the week after. This work describes the nature of the settlement edge and whether it is strongly or weakly defined by built development or vegetation. It makes a judgement on the potential for further housing at the edge. It also considers the potential to improve the visual appearance of the edge. Quite a bit of time has been spent working with the AECOM consultants on the Forrabury and Minster Housing Needs Assessment. This is a very lengthy and detailed document looking at the housing needs for the parish over the next 20 years. Some flaws had been found in the data in the initial version which have now been corrected. The document has been forwarded to Localities (part

Adrian Prescott (Clerk)

Signed Chairman.....

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of the Ministry for Housing Communities and Local Government) for approval before coming back to the NDP Committee for sign off.

The NDP Chairman (Sally Dickinson) and Cllr Simmonds recently had a meeting with Jeff Cherrington, Lead Ranger for the NT for Boscastle to discuss the NDP and ask for the NT views on development in the Boscastle area. This was a very constructive meeting and they agreed to share information with each other as the plan progresses. Some of the issues discussed were the capacity and layout of the main car park, the potential for park and ride in high season and the potential for housing development on NT land.

Kathy Faulkner has now joined the steering group. The steering group continues to meet weekly via Zoom. Work is underway on the Housing and Engagement of Young People work streams and is due to start shortly on the Commerce and Employment, and Environment work groups.

Dog Warden – the volunteer warden has stepped down and handed back the equipment. The Parish council is now seeking a community minded person/people to take on the role with full training provided.

Precept – After discussion Cllr Simmonds proposed the council increase the precept by 0.9% and increase of £330. Seconded by Cllr Bright. 5 in favour 3 against. Resolved

Grass cutting – The clerk had circulated a draft copy of a tender/contract document for the councillors to consider. A few minor changes were made. Cllr Simmonds proposed the tender/contract document be accepted for next year's grass cutting. Seconded by Cllr Bright. 6 in favour 2 against. Resolved.

Camelford community network – Cllr Simmonds reported Cornwall council are expecting a second peak in Covid-19 cases during the latter part of January following the Christmas break.

Claims for universal credit have increase significantly during the pandemic. Locally lead learning and education is progressing.

The Camelford bypass plans are progressing well. The Police reported that terrorist target people who convert to Islam to join there take on the religion.

Playground – nothing further to report.

Castle Site – The councillors agreed to meet on the site at 10am on Saturday 9th January to view the overall boundary of the site.

Car Park (loss of recycling banks) – Cllr Hockin reported Cornwall Council have installed CIC permit only parking bay signs. Which gives, twenty minutes free parking for those with a CIC parking disc. The disc can be obtained in Cornish Stores. It is hope benches can be installed on the site of the old recycling bins. Awaiting quote to improve the motorcycling area.

Community Centre Extension – Cllr Simmonds reported the committee are awaiting a decision re the Community Infrastructure Levy fund application. The Planning application has been submitted.

Empty Properties – The longest empty property in Boscastle is 37 years. Cornwall Council reported that two of the properties mentioned are paying Council tax so are technically not empty. The council noted that the entrance to the site of the new build on Doctor corner needs tidging.

Neighbourhood Cooking Project – Cllr Simmonds report the project supplies free meals to those in the area and in need. The project operates on a shoestring budget and would welcome any donations of food and/or time to assist with the project. Cllr Simmonds proposed the council donate £100 to the project. Seconded by Cllr Ferrett. All in favour.

07.10 Items since last meeting - none

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Signed Chairman.....

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7.11 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

Traffic regulation Order –proposals had been received from Cornwall Council based on the proposals the Parish Council put forward. After some discussion Cllr Ferrett proposed the council accept the changes as detailed in the Council TRO decisions of January 2020. Seconded by Cllr Simmonds. All in favour.

7.12 Planning Decisions: as listed

7.13 Reports

Cornwall Councillors Report – CCllr Jordan reported

Cornwall council intended to keep its Brussel’s office at a cost of £140,000 per annum.

Chairmans report – Nothing further to report.

Parish Clerk report – nothing further to report.

07.14 Finance

<u>Category</u>	<u>Sub category</u>	<u>Amount</u>	<u>For</u>
Administration	Salary	£1061.21	Salary (Nov)
Administration	Expenses	£151.86	Expenses (Nov)
Open Spaces	Litter	£270.32	PC Litter (Dec)
Administration	Expenses	£6.20	Expenses (Dec)
Administration	HMRC	£285.31	Tax & NI
Administartion	Training	£24.00	Code of Conduct training
Administration	Defibrillator	£378.00	Annual monitoring
Open Spaces	Village Maint.	£278.00	Memorial & Car Park Maint.

Cllr Simmonds proposed that the council approve the amounts as listed for payment. Seconded by Cllr Munden. All in favour.

07.15 Agenda items for next meeting

Neighbourhood Development Plan
Dog Warden
Grass cutting
Camelford community network
CIC/BCTC update
Playground
Castle Site
Car Park
Community Centre Extension
Empty Properties

With no further business the Chairman closed the meeting at 20.40pm

Date of next monthly meeting Thursday 14th December January 2021 via the Zoom platform

Adrian Prescott (Clerk)

Signed Chairman.....