

# Forrabury & Minster Parish Council



Minutes :11<sup>th</sup> May 2017

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**Present** Cllr Hockin, Cllr Ferrett, Cllr Rodda, Cllr Edwards, Cllr Chater, Cllr Bright, Cllr Jarvis

### 03.01 Apologies

**03.01a** Election of Chairperson – Cllr Jarvis proposed Cllr Hockin remain as chairperson. Seconded by Cllr Bright. All in favour. Resolved.

**03.01b** Election of Vice Chair – Cllr Jarvis proposed Cllr Ferrett remain as vice chairperson. Seconded by Cllr Chater. All in favour. Resolved.

**03.01c** Council representatives, minor changes to existing with review when a full council is in place.

**03.02 Declarations of Interest** – none declared

**03.03 Public Participation** – one member of the public present

**03.04 Planning - To consider planning applications received**

<b>Application</b>	PA17/03615
<b>Proposal</b>	Proposed Porch and first floor extension for Shower Room
<b>Location</b>	Windrush Paradise Road Boscastle PL35 0BL
<b>Applicant</b>	Mrs Sally Dickinson

Cllr Jarvis proposed the Council support this application. Seconded by Cllr Rodda. All in favour. Resolved.

**03.05 To consider any other planning applications received by time of meeting – none**

### 03.06 Minutes

Minutes of the meeting held on 13<sup>th</sup> April 2017 - Cllr Chater proposed the minutes be accepted as a true record. Seconded by Cllr Jarvis. All in favour. Cllr Bright abstained not at meeting. Resolved.

Minutes of the meeting held on 27<sup>th</sup> April 2017 - Cllr Chater proposed the minutes be accepted as a true record. Seconded by Cllr Bright. All in favour. Cllr Jarvis abstained not at meeting. Resolved.

**03.07 Matters to report (only) from previous meetings minutes** – nothing raised

### 03.08 Items from previous meeting

Highways – nothing raised.

Parish Fund/Toilets – Cllr Chater reported annual accounts being compiled..

Parish Plan (Church and Chapel) – the councillors discussed this item from the plan. From the responses to the questionnaire 70 residents attended a place of worship but not necessarily within the parish.

Castle Site – (licences) – The letter terminating the licences has been sent. Council discussed the scope of the work for initial clearance and following grass cuts. Cllr Rodda is organising a full trees survey of the site.

Adrian Prescott (Clerk)

Signed Chairman.....

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Works around the village – Cllr Edwards and Clerk met with Martin Smith to discuss clearance of the area and his estimate is £250. Cllr Edwards proposed the council fund the additional £50. Seconded by Cllr Ferrett. All in favour.

Bus Shelter – Clerk is chasing up landowner re location drawings for the councils solicitor. Cllr Chater suggested speed cameras be installed near the proposed shelter. Clerk to again request temp cameras from Cornwall Council. The council had received an email offering to build a shelter for cost of materials. Clerk to respond seeking a quote. It was noted a potential planning application from the same person may be forthcoming and the council need be aware of conflict of interest.

Harbour Wall – Cllr bright report she had spoken with Jeff Cherrington and nothing is currently planned to be done as the initial estimate of £200K is now nearer £500K.

Motorcycle Parking – ongoing, however the councillors noted how much tidier the area is.

2017 Elections – The new Cornwall Councillor is Barry Jordan.

Ambulance Cover & Camelford Health Centre – The local community network meeting are inviting the Ambulance Service to a meeting to discuss ambulance cover.

Tree Felling Jordan Valley – nothing further to report.

Annual Accounts –Cllr Chater proposed Cllr Hockin sign the accounts as correct once received back from accountant so they can be sent to the audit commission. Seconded by Cllr Ferrett. All in favour.

Football Club nets – Cllr Chater has spoken with the school regarding size of goals and nets. The Community interest Company is investigating this further.

Church signage – The councillor felt any signage on the highway would have to be done through Cornwall Council, Clerk to contact Rev Heather Aston and advise.

Dog warden – the clerk reported Cornwall Council offer training courses which result in the trained person being able to issue fixed penalty notices, the clerk will pursue the training for the volunteer.

### **03.09 Items since last meeting**

Take away – It was noted following the Woodys Pizza van discarded pizza boxed left in Old Road. Potential rubbish from Take Aways being discarded in the highway.

Co-option – Cllr Ferrett proposed the council co-opt an additional three councillors. Seconded by Cllr Rodda. All in favour. Possible candidates would be asked to describe in 2/3 minutes why they would like to be a councillor, what they would contribute and have a basic it skill set.

### **03.10 Correspondence –**

The Councillors had copies of all relevant correspondence. Cllr Chater proposed the council confirm they would like to participate in the Channel 4 programme Village of the Year. Seconded by Cllr Bright. All in favour.

### **03.11 Planning Decisions – none received**

### **03.12 Reports**

Cornwall Councillor – not at meeting

Chair – nothing further to report.

Adrian Prescott (Clerk)

Signed Chairman.....

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Clerk – nothing further to report.

## 03.13 Finance

### Approval of cheques for payment

<u>Category</u>	<u>Sub category</u>	<u>Amount</u>	<u>For</u>
Administration	Salary	£992.75	Salary (Apr)
Administration	Expenses	£25.68	Expenses (Apr)
Administration	Expenses	£6.20	Litter collector expenses (May)
Open Spaces	Litter	£232.50	Litter Collection (May)
Open Spaces	Agency	£275.00	Grass 1 <sup>st</sup> cut
Administration	Insurance	£463.07	Insurance renewal
Open Spaces	Playground	£100.80	Safety Inspection

Cllr Rodda proposed that the council approve the amounts as listed. Seconded by Cllr Ferrett. All in favour. **Resolved.**

## 03.14 Items for next meeting

- Highway Issues including rubbish (Dog Fouling) (New Road)
- Parish fund/ toilets
- Parish Plan – (Parish Council & NationalTrust)
- Castle site
- Works Around the village including car park
- Bus Shelter
- Harbour Wall
- Motorcycle Parking
- Ambulance Cover & Camelford Leisure Centre
- Tree felling Jordan Valley
- Football Club – Nets
- Church signage
- Dog warden
- Take away
- Co-option

With no further business the Chairman closed the meeting at 8.50pm.

### Date of next monthly meeting Thursday 8<sup>th</sup> June 2017

Please note - due to village hall being used as a Polling Station on Thursday 8<sup>th</sup> the meeting will be held in the Community & Recreation Centre.

Adrian Prescott (Clerk)

Signed Chairman.....