

Forrabury & Minster Parish Council



Minutes : 12th April 2018

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Present Cllr Hockin, Cllr Ferrett, Cllr Brewer, Cllr Jarvis, Cllr Bright, Cllr Simmonds, Cllr Chater, Cllr Rodda, CCllr Jordan.

The council held a minutes silence in memory of Pat Day a long serving member of the Parish Council

01.01 Apologies – Cllr Edwards

01.02 Declarations of Interest – Cllr Bright declared an interest in the Bus Shelter

01.03 Public Participation - 3 members of the public present

One member of the public spoke re The War memorial Trust. War Memorials Trust is the charity that works for the protection and conservation of war memorials across the UK. There are estimated to be over 100,000 war memorials in the UK. Many of these are treasured but sadly others are neglected and vandalised or left to suffer the effects of ageing and weathering. This is where War Memorials Trust comes in. They want to ensure each and every memorial is preserved and the memory of the individuals recorded, whether they be from past or present conflict, civilian or service personnel, remembered. <http://www.warmemorials.org/> One member asked about progress by the council on removal of the tree which was on his property.

One member ask about ownership and responsibility of the path on the right as you look towards the church from Forrabury Hill towards the church as you look at the church

19.04 Planning - To consider planning applications received

| | |
|--------------------|--|
| Application | PA18/02775 |
| Proposal | Removal of T1 and T2 Sycamore Trees within the Conservation Area |
| Location | High Bank Cottage New Road Boscastle Cornwall |
| Applicant | Mr Matthew Stockman Red Squirrel Tree Care |

Cllr Simmonds propose the Council support his application. Seconded by Cllr Ferrett. All in favour. Resolved.

| | |
|--------------------|---|
| Application | PA18/02654 |
| Proposal | Application for removal of condition 3 (Timber Windows) in respect of application E1/2007/01322 |
| Location | Land South Of Bottreaux Garage Boscastle Cornwall |
| Applicant | Mr Christopher Selvey-Willars LCSW Bottreaux Ltd |

Cllr Brewer proposed the Council support this application. Seconded by Cllr Ferrett. All in favour. Resolved.

01.05 To consider any other planning applications received by time of meeting

Application PA18/02781 had been received. Cllr Hockin proposed this should be considered at another meeting. Seconded by Cllr Brewer. All in favour.

01.06 Minutes

Minutes of the meeting held on 8th March 2018 - Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Chater. All in favour. Cllr Rodda abstained not at meeting.

Minutes of the meeting held on 22nd March 2018 - Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Bright. All in favour.

Adrian Prescott (Clerk)

Signed Chairman.....

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01.07 Matters to report (only) from previous meetings minutes - Nothing raised

01.08 Items from previous meeting

Highways – Cllr Bright reported the area on the river walk had been cleared of plastic but need picking up and binning. Clerk to ask litter pick if he would do it. Cllr Ferrett reported the Car park recycling bins full, Clerk has twice reported this and will chase. The council noted the large volume of earth in the field of Tredorn Farm alongside the road, Council asked clerk to raise this with Highways as it may become unstable during periods of rain.

Works around the village including car park – Clerk to try and identify ownership and responsibility of the path on the right as you look towards the church from Forrabury Hill towards the church as you look at the church

Parish Fund/Toilets – Cllr Chater reported everything is going well.

Castle Site/ Fallen Tree – The clerk outlined the progress of the council who are seeking quotes to remove the tree but not accepting liability.

Bus Shelter – Cllr Hockin had been to see a shelter which is due to be removed from Newquay by Cornwall Council. The shelter has to be removed fully constructed and transported to Boscastle at a cost of approximately £300. Cllr Chater proposed the Council agreed to spend up to £300 for the transportation. Seconded by Cllr Simmonds. All in favour.

National Trust – Clerk asked to contact The national Trust regarding the very muddy area beyond the second gate, a number of bat/bird/owl boxes seem to have fallen from the trees and the path alongside the river is showing signs of collapse into the river.

Dog warden – The dog warden has reported that from anecdotal information he believes improvements are being made. He has the full support of the Parish Council.

Playground – Cllr Chater reported the skateboard ramp would need 10 sheets of ply Cllr Brewer proposed the council spend up to £250 for the required sheets. Seconded by Cllr Bright. All in favour.

Community Network funding – cllr Simmonds outlined the Community network Panels role and the devolved funding for a traffic variation order. The Parish Council has one vote on any decisions the panel make. Cllrs Jarvis, Simmonds and Rodda agreed to be the council representatives. Cllr brewer proposed the council grant whomever attends authority to vote on behalf of the Parish council. Seconded by Cllr Ferrett. All in favour.

Insurance – Cllr Bright propose the council accept the insurance quote from Zurich Insurance and take a three year agreement. Seconded by Cllr Simmonds. All in favour.

01.09 Items since last meeting

Unoccupied houses in Boscastle – Cllr Jarvis pointed out the house in Potters lane had been unoccupied from many years and reports of rats seen around the property. Clerk to ask Cornwall Council Environmental Health if there is anything they can do.

Tree survey – Cllr Rodda reported he had obtained a quote for a full tree survey of the Castle Site of £470 +vat. Cllr Bright proposed the Council accept the quote and get the trees surveyed. Seconded by Cllr Simmonds. All in favour.

01.10 Correspondence –

The Councillors had copies of all relevant correspondence.

Adrian Prescott (Clerk)

Signed Chairman.....

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Email and pictures received of car parked on three wheels opposite the entrance to Castle Site which could be a safety hazard. Cllr Rodda will speak with the owner.

Email regarding the hydrangea bushes at junction of paradise and Tintagel Road. Cllr Bright proposed asking Martin Smith to cut back. Seconded by Cllr Rodda. All in favour.

Letter from Methodist Chapel asking for a grant toward a replacement boiler. Cllr Ferrett proposed the council grant £500 towards the replacement. Seconded by cllr Brewer. All in favour.

01.11 Planning Decisions – as listed

01.12 Reports

Cornwall Councillor – nothing further to report

Chair – nothing further to report

Clerk – nothing further to report

01.13 Finance - Approval of cheques for payment

| <u>Category</u> | <u>Sub category</u> | <u>Amount</u> | <u>For</u> |
|-----------------|---------------------|---------------|--------------------------------|
| Administration | Salary | £995.39 | Salary (Mar) |
| Administration | Expenses | £26.17 | Expenses (Mar) |
| Administration | Expenses | £6.00 | Litter collector expenses (Ap) |
| Open Spaces | Litter | £234.90 | PC Litter Collection (Apr) |
| Open Spaces | Playing Field | £105.18 | Playing field rent |
| Administration | CALC | £314.02 | Membership renewal |
| Administration | SLCC | £147.00 | Membership renewal |
| Administration | HMRC | £257.07 | Tax and NI |

Cllr Chater proposed that the council approve the amounts as listed for payment. Seconded by Cllr Bright. All in favour. Resolved.

01.14 Items for next meeting

- Highway Issues including rubbish
- Works Around the village including car park/church path
- Parish fund/ toilets
- Castle site/ fallen tree/tree survey
- Bus Shelter
- National Trust
- Dog warden/dog fouling/dog bin
- Playground
- Community Network Funding
- Unoccupied houses in Boscastle
- Annual Accounts/Audit
- Co-option

With no further business the Chairman closed the meeting at 9.20pm.

Date of next monthly meeting Thursday 10th May 2018

Adrian Prescott (Clerk)

Signed Chairman.....