

# Forrabury & Minster Parish Council



**Minutes : 12<sup>th</sup> November 2020**

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Virtual Meeting held on the Zoom platform at 7pm on the above date

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

**Present** Cllr Hockin, Cllr Edwards, Cllr Edwards-Symons, Cllr Simmonds, Cllr Ferrett, Cllr Brewer, CCllr Jordan

**06.01 Apologies** –Cllr Bright and Cllr Rodda

**06.02 Declarations of Interest** – none declared

**06.03 Public Participation** – One member of the public present

The member of the public spoke re the WI considering doing Yarn bombing - making knitted or crocheted items as decorations for the festive season, placed around the village depicting the 12 days of Christmas. The councillor did not have any objection to this.

**06.04a Planning - To consider planning applications received**

Planning applications are being dealt with virtually as they arise.

**06.05b To consider other planning applications received by time of meeting**

Planning applications are being dealt with virtually as they arise.

**06.06 Minutes**

Minutes of the meeting held on 8<sup>th</sup> October 2020 – Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Edwards-Symons. All in favour.

Minutes of the meeting held on 21<sup>st</sup> May 2020 – Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Edwards-Symons. All in favour.

Minutes of the meeting held on 5<sup>th</sup> March 2020 – Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Edwards. All in favour.

Minutes of the meeting held on 13<sup>th</sup> February 2020 – Cllr Edwards proposed the minutes be accepted as a true record. Seconded by Cllr Brewer. All in favour. Cllr Simmonds abstained not at meeting.

**06.07 Matters to Report (only) from previous meetings minutes** - nothing raised

**06.08 Ratification of decisions taken** – Clerk had forwarded decision made to all councils ahead of the meeting for ratification. Cllr Simmonds proposed they be ratified. Seconded by Cllr Edwards-Symons. All in favour.

**06.09 Items from previous meeting**

Neighbourhood Development Plan – Cllr Simmonds reported the NDP team have received the Housing Need report. Locally 75% of home are owned compared to 68% for Cornwall. The average income is £34000 but to buy a home an income of between £51,000 to £68,000 would be required. As of June 2020 locally 15 people are on the Cornwall Council housing register to

Adrian Prescott (Clerk)

Signed Chairman.....

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rent of those 9 are over 55 years old. Of the local population 58% are over 45 compared to 39% in England with 18% of the local population being under 24 compared to 27% in Cornwall. The report identified that no affordable housing has been built in the last 11 years, ideally 50 specialist housing units are needed for the elderly population and the NDP could include adaptable dwellings.

The Village character assessment is being done by dividing the parish into areas with a separate assessment for each.

Recently NDP in parts of Cornwall have been used to successfully influence planning decisions. Memorial Bench – Cllr Hockin reported the memorial bench for Ron and Moira Hart had been installed by Forrabury Church gate. A blessing of the bench is proposed.

Grass cutting – The grass cuts have been completed, the clerk was asked to developed a formal contract for the future.

Camelford community network – Cllr Simmonds reported the next meeting (virtual) will be on 24<sup>th</sup> November, agendas items to include the Camelford bypass.

Playground – Cllr Hockin reported he had replaced a number of fencing uprights to the fence. Cllr Ferrett had completed the playground inspection for November.

Castle Site – Waste Collection - The council had received a notification from Cornwall Council re emptying the waste bin on the site. Cllr Brewer proposed the council continue with the free collection option for a further 12 months. Seconded by Cllr Ferrett. All in favour.

The clerk was asked to set up date and time for the councillors to visit the site and assess the boundary.

Car Park (loss of recycling banks) – Cllr Hockin reported Cornwall Council have decide to leave the area clear with the possibility of adding a few benches. CCllr Jordan reported the recycling bins in the area had been removed and the road side recycling vehicles are now, having to do more journeys.

Water runoff from Tredorn – Resolved

Community Centre Extension – Cllr Simmonds reported the bid for funding had been submitted and registered. He and John Waklin have to present the bid (virtually) to the funding panel on 18<sup>th</sup> November.

Empty Properties – Cllr Ferrett reminded the council that 2 years ago the empty property in Potters Lane had been asked to clear the property up some work had been done but nothing recently. CCllr Jordan would look into it.

## 06.10 Items since last meeting - none

**6.11 Correspondence** – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

**6.12 Planning Decisions:** as listed

## 6.13 Reports

Cornwall Councillors Report – CCllr Jordan reported

The report “The Cornwall We Want” was thrown out by the scrutiny committee as the reference to those consulted was not sufficient.

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Signed Chairman.....

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Chairmans report – Cllr Hockin reported the volunteer dog warden had resigned.  
Parish Clerk report – nothing further to report.

## 06.14 Finance

<u>Category</u>	<u>Sub category</u>	<u>Amount</u>	<u>For</u>
Administration	Salary	£1061.01	Salary (Oct)
Administration	Expenses	£42.87	Expenses (Oct)
Open Spaces	Litter	£281.20	PC Litter & Expenses (Nov)
Church Yard	Churchyard	£500.00	Churchyard Maintenance
Open Spaces	Playground	£14.40	Playground fence repairs
Administration	Audit	£240.00	External Audit fee

Cllr Ferrett proposed that the council approve the amounts as listed for payment. Seconded by Cllr Edwards-Symons. All in favour. Cllr Hockin Abstained.

Clerk asked Councillors to consider the precept budget spreadsheet copied to them ahead of next month's meeting for a decision on the Precept for 2021/22.

## 06.15 Agenda items for next meeting

- Neighbourhood Development Plan
- Dog Warden
- Precept
- Grass cutting
- Camelford community network
- Playground
- Castle Site
- Car Park
- Community Centre Extension
- Empty Properties
- Neighbourhood Community Cooking Project

With no further business the Chairman closed the meeting at 20.30pm

**Date of next monthly meeting Thursday 10<sup>th</sup> December 2020 via the Zoom platform**

Adrian Prescott (Clerk)

Signed Chairman.....