

Forrabury & Minster Parish Council



Minutes : 13th August 2020

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Virtual Meeting held on the Zoom platform at 6.30pm on the above date

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

Present Cllr Hockin, Cllr Edwards, Cllr Rodda, Cllr Edwards-Symons, Cllr Simmonds, Cllr Ferrett, CCllr Jordan

Cllr Brewer was seen by those attending to be trying to access the meeting.

03.01 Apologies –Cllr Munden

03.02 Declarations of Interest – none declared

03.03 Public Participation – No members of the public present

03.04a Planning - To consider planning applications received

Planning applications are being dealt with virtually as they arise.

03.05b To consider other planning applications received by time of meeting

Planning applications are being dealt with virtually as they arise.

03.06 Minutes

Minutes of the meeting held on 25th June 2020 – Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Edwards-Symons. All in favour.

03.07 Neighbourhood Development Plan (NDP)

Cllr Simmonds outlined the latest position on the progress of the NDP. The NDP has obtained a grant of £8995 which had to be paid via the Parish Council. The NDP team need to have reasonable access to funds. A number of options had been discussed. Cllr Simmonds proposed the council release £2000 initially with details of all expenditure given to clerk to ensure due diligence visa invoices and statements. Seconded by Cllr Edwards-Symons. 5 in favour 1 against. Resolved. The chair sought to discuss with the vice chair how the larger expenditure of £5400 for the village character assessment should be handled.

03.08 Ratification of decisions taken

The clerk showed the councillors details of the decisions taken

03.08 Finance

<u>Category</u>	<u>Sub category</u>	<u>Amount</u>	<u>For</u>
Administration	Salary	£1042.62	Salary (Jul)
Administration	Expenses	£12.67	Expenses (jul)
Open Spaces	Litter	£540.64	PC & NT Litter (Aug)
Open Spaces	Expenses	£6.20	Expenses (Aug)

Adrian Prescott (Clerk)

Signed Chairman.....

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Loan	PWLB	£940.29	Loan repayment
NDP	Part of grant	£2000	Neighbourhood development plan

Cllr Edwards-Symons proposed that the council approve the amounts as listed for payment.
Seconded by Cllr Edwards. All in favour.

03.09 Agenda items for next meeting – nothing raised

With no further business the Chairman closed the meeting at 19.10pm

Date of next monthly meeting Thursday 10th September 2020

Adrian Prescott (Clerk)

Signed Chairman.....