

Forrabury & Minster Parish Council



Minutes :14th December 2017

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Present Cllr Hockin, Cllr Ferrett, Cllr Rodda, Cllr Edwards, Cllr Simmonds, Cllr Chater, Cllr Brewer Cllr Jarvis, CCllr Jordan.

16.01 Apologies - Cllr Bright,

16.02 Declarations of Interest –

Cllr Edwards requested dispensation to council to be allowed to speak but abstain from voting on agenda item Bus Shelter.

Cllr Ferrett requested dispensation to council to be allowed to speak but abstain from voting on agenda item Bus Shelter.

16.03 Public Participation – 3 members of the public present
Nothing raised.

16.04 Planning - To consider planning applications received

Application	PA17/10539
Proposal	Outline application with all matters reserved for a single detached dwelling
Location	4 Willapark View, Tintagel Road, Boscastle, Cornwall
Applicant	Mrs D Johnson

Cllr Simmonds proposed the council support the application subject to a condition being applied that it remain as a permanent dwelling and not for holiday use. Seconded by Cllr Brewer. 7 for 1 against. Resolved.

16.05 To consider any other planning applications received by time of meeting

Cllr Ferrett proposed the council consider the following application at this meeting. Seconded by Cllr Jarvis. All in favour.

Application	PA17/11201
Proposal	Change of use of hotel to three residential units and demolition of the single storey structure to the rear of the property
Location	St Christopher's Hotel, High Street, Boscastle, PL35 0BD
Applicant	Mr & Mrs A Muggeridge

Cllr Jarvis proposed the council support the application subject to suitable parking arrangements being clarified. Seconded by Cllr Simmonds. 6 for, 1 against & 1 abstention. Resolved.

16.06 Minutes

Minutes of the meeting held on 9th November 2017 - Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Chater. 1 in favour. Cllr Jarvis abstained not at meeting

Cllr Hockin proposed bringing CCllr Jordan's report forward on the agenda to enable him to leave the meeting early. Seconded by Cllr Chater All in favour.

Cornwall Councillors report – Cllr Jordan sat on the Cornwall health Trust meeting and a new facility to help 13 to 18 year olds in to be built in Bodmin. He also attended a Children and family service meeting and Cornwall is the one of the poorest areas in Europe with 20% of

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children in poverty and of those a further 20% are at risk. MP Scott Mann held a surgery for Otterham recently in a pub and it was a great success and thought other parish council could consider this option. Cornwall Council is considering releasing some new funding to Local community network panels for small projects.

16.07 Matters to report (only) from previous meetings minutes

Nothing raised.

16.08 Items from previous meeting

Highways – The road which joins the A39 between the A395 and Davidstow Gargage is badly potholed and the give way sign has been knocked over. On Forrabury Hill Road the surface edges are breaking up. Clerk to report.

Parish Fund/Toilets – Cllr Chater reported the CIC is meeting with the BCTC to discuss the possibility of a community mini bus. The toilets are working well with nothing to report.

Castle Site – Cllr Rodda asked the councillors to consider the quote for the additional works on the castle mound to repair the bench, removed dumped materials and build steps on the lower non heritage area. After discussion Cllr Rodda would seek further clarification of the quote.

Works around the village including car park – the area in Trefleur close which has been cleared needs to be completed as the shrub on the right of the substation should have been removed. Clerk asked to chase contractor for completion. The car area leased by Cornwall Council from the National Trust is poorly maintained and the National trust are going to look at the lease agreement and put pressure on Cornwall Council for repairs.

Boscastle surgery's response to the council letter re lighting on rear steps indicates they will look into this and are also considering put a barrier across their car park to stop un authorised use.

Bus Shelter – Awaiting report from the air monitoring.

National Trust – Meeting with NT, CIC and BCTC resulted in extra parking not being supported by local NT and suggested Parish council to write to the regional director re what is being proposed and arrange an on-site meeting. The area alongside the emergency access road would be tidied up but no picnic tables etc. installed. The harbour wall will be having further temporary repairs until a final solution can be identified. The NT would put pressure on Cornwall Council re the car park maintenance.

Motorcycle Parking – The clerk asked to chase Cornwall Council re progress.

Dog warden – Has warned 6 people in the first week. And article is being produced for the Blowhole and noticeboards.

Traffic Warden – Response from letter to Cornwall Council indicates a traffic warden visits the village every week and has issued 20 fixed penalty notices this year.

Environmental Health – Cllr Jarvis reported form the recent community network meeting that the ambulance service gave a presentation on their re organisation and emergency responses. Cllr Jarvis having heard the presentation felt comfortable with the service being provided but also felt the Ambulance Service should make their changes better known through other media options.

Playground – Fence around playground awaiting repair.

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Village Hall Windows – Cllr Jarvis proposed a grant of £500 towards the window replacement. Seconded by Cllr Simmonds. All in favour. Clerk to ask for more details for general circulation so councillors know the design etc.

Flood Book Donation – to keep this on the agenda for further ideas for use of the £500.

Bank – Clerk reported as it is a community account requiring two signatories; online banking would only enable him to see transactions and not make transactions. The only way transactions could be made online is for him to set up the payment then ask two councillors to individually access the account to authorise. No further action.

16.09 Items since last meeting

Precept – The councillors discussed the precept for the next financial year.

A) Cllr Brewer proposed £1000 in line with inflation. Seconded by Cllr Simmonds.

B) Cllr Rodda proposed the council increase the precept by £2000, seconded by Cllr Hockin.

Option A) 5 in favour, 2 against & 1 abstention

Option B) 2 in favour, 5 against & 1 abstention

Option A) carried to raise the precept by £1000 for the next financial year.

16.10 Correspondence –

The Councillors had copies of all relevant correspondence.

16.11 Planning Decisions – none received

16.12 Reports

Cornwall Councillor – See between items 16.06 and 16.07

Chair – nothing further to report

Clerk – nothing further to report.

16.13 Finance

Approval of cheques for payment

<u>Category</u>	<u>Sub category</u>	<u>Amount</u>	<u>For</u>
Administration	Salary	£992.75	Salary (Nov)
Administration	Expenses	£15.96	Expenses (Nov)
Administration	Expenses	£6.20	Litter collector expenses (Dec)
Open Spaces	Litter	£232.50	PC & NT Litter Collection (Dec)
Administration	HMRC	£275.07	Tax & NI
Section 137	Air Ambulance	£250.00	Grant
Section 137	Leisure Centre	£750.00	Camelford Leisure Centre Grant
Open space	Maintenance	£370.00	Trefleur & memorial work
Administration	Election	£232.58	Election costs

Cllr Chater proposed that the council hold the payment of £370 for maintenance until work in Trefleur completed. Seconded by Cllr Edwards. All in favour. Resolved.

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Cllr Ferrett proposed all other payments. Seconded by Cllr Brewer. All in favour.

16.14 Items for next meeting

- Highway Issues including rubbish
- Parish fund/ toilets
- Castle site
- Works Around the village including car park
- Bus Shelter
- National Trust
- Motorcycle Parking
- Dog warden/dog fouling
- Playground
- Flood book donation
- Community Network meeting
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With no further business the Chairman closed the meeting at 9pm.

Date of next monthly meeting Thursday 11th January 2017