

Mr Adrian Prescott  
Parish Clerk - Forrabury And Minster Parish Council  
1 Sea View  
Crackington Haven  
EX23 0LE

**Your ref:**  
**My ref:** PA21/02291  
**Date:** 8 April 2021

Dear Mr Prescott

<b>Application</b>	PA21/02291
<b>Proposal</b>	Listed building consent for alterations and improvements to existing shower room and utility including proposed repair/ replacement of existing window.
<b>Location</b>	4 Penally Terrace Boscastle PL35 0HA
<b>Applicant</b>	Mr And Mrs Robinson
<b>Grid Ref</b>	209642 / 91440

The above-mentioned application has been received by the Planning and Sustainable Development Service and is available for you to view and submit comments through the "Consultee Access Site".

1. You can access the application on which we are inviting your comments using the following link: <https://planning.cornwall.gov.uk/online-applications>
2. Retrieve the application by entering the reference quoted above and then clicking the "Search" button.
3. Details can then be found by clicking the "Documents" tab and then selecting "View Associated Documents".
4. If possible we would prefer that comments are submitted online by registering then selecting the "submit comments" icon and completing the online form which will immediately update our database and ensure that your comments are made available to the public.

If your response is likely to be longer than the equivalent of one side of A4 paper, please also submit a short executive summary of your comments.

If you are unable to submit comments online, any views you may have on the application should be emailed to [planning@cornwall.gov.uk](mailto:planning@cornwall.gov.uk) quoting reference number PA21/02291 by 29 April 2021.

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Kind regards

**Lorraine Lehan**  
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