

Minutes 8th June 2023

Present Cllr Hockin, Cllr Yates, Cllr Simmonds, Cllr Long, Cllr Rodda, Cllr Bright & CCllr Jordan

04.01 Apologies – Cllr Bridges, Cllr L Smith, Cllr M Smith & Cllr Edwards

04.02 Declarations of Interest – Cllr Long declared an interest in planning application PA23/04112.

04.03 Public Participation – one member of the public present.

The member of the public was disappointed with the size of the area set aside for an experiment to encourage biodiversity.

They expressed their dissatisfaction with the planning system in as much as the Parish Council objected to a recent application along with nearby residents that the agreed materials were being changed however Cornwall Council took no notice and approved the change.

Cornwall Councillors Report – CCllr Jordan advised he had asked for the above planning application to go to planning committee but was told it wasn't possible as it was not a new build application?

Cornwall Councillors have expressed their displeasure at the way Cornwall Council officer have got away with the car parking changes which have been signed off. Community area partnership (CAP) has its first meeting on Monday 12th June he anticipates being asked to chair the meetings for the first year. He had hoped to do a live Speedwatch training session tomorrow however only one has completed the initial online training and the other two have pulled out, so he is looking for more volunteers. Cornwall Council have agreed to only use where possible locally sourced catering products. Camelford bypass is still on the table with the Government awaiting feedback on the benefits to the local community the Wadebridge bypass produced.

The Clerk asked CCllr Jordan if he could help with grass cutting SLA process as he has sent the signed document back but has not received any response and no purchase order.

The council discussed their disappointment in that Cornwall Council officer are failing to carry out the action their councillors are asking. Cllr Yates proposed the parish council ask the strategic director to come to discuss the concerns that have been highlighted that there appears to be unfair activity in the consultation that has affected Boscastle. Seconded by Cllr Bright. All in favour.

04.04 Planning – To consider planning applications received –

Application	PA23/03200
Proposal	Replace stone and masonry boundary wall and re-surface road area in front with cobble stones to match adjacent stone road surfacing to the east end of the road
Location	Sunnyside, Valency Row, Boscastle, Cornwall

Cllr Bright proposed the council support this application. Seconded by Cllr Simmonds. All in favour.

Application	PA23/04082
Proposal	Works to tree covered by a tree preservation order (TPO) namely: T1 (Beech) remove codominant stem. T2 (Cherry Tree) Remove heavy bough
Location	1 Treforda Water Boscastle Cornwall PL35 0BN

Cllr Yates proposed the council support this application. Seconded by Cllr Simmonds. All in Favour.

Cllr Long left the meeting.

Application	PA23/04112
Proposal	Proposed detached garage with solar panels mounted to roof, positioned to front driveway.
Location	Mulberry House Doctors Hill Boscastle Cornwall PL35 0BA

Minutes 8th June 2023

Page 2 of 4

Cllr Simmonds proposed the council express their concerns over damage to trees and hedges. Seconded by Cllr Yates. All in favour.

Cllr Long re-joined the meeting.

04.05 To consider other planning applications received by time of meeting – None Received

04.06 Planning Decisions: as listed (see website)

04.07 Minutes

Minutes of the meeting held on 4th May 2023 – Cllr Simmonds proposed, the minutes be accepted as a true record. Seconded by Cllr Yates. All in favour. Cllr Bright abstained not at meeting.

04.08 Matters to Report (only) from previous meetings minutes – Cllr Simmonds asked Cllr Rodda if the wildflower seeds had been sown. He confirmed they had been sown about two months ago.

04.09 Finance

The clerk gave the councillors copies of a revised asset register following advice from Barkers Chartered Accountants (internal auditor) to include the new swings and seesaw, defibrillator, and speed signs. Cllr Simmonds proposed the council adopt the revised asset register, Seconded by Cllr Yates. All in favour. Clerk & Chair initialled change.

The council expressed some concern that the register does not recognise depreciation. Clerk advised he had told some years ago not to include depreciation he would seek advice from Barkers Accountants.

Category	Sub Category	Amount	For
Administration	Staff Costs	£562.00	Litter PC (June)
Administration	Staff Costs	£1150.79	Salary (May)
Administration	Staff Expenses	£94.80	Expenses (May)
Administration	Environment	£180.00	May
Administration	HMRC	£367.46	Tax & NI
Administration	Hall Hire	£56.00	Village Hall March & April
Projects	Speed signs	£2580.00	Solar Speed sign
Administration	Audit	£768.00	Internal Audit

Cllr Yates proposed that the council approve the amounts as listed for payment. Seconded by Cllr Simmonds. All in favour.

04.10 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors. Those associated with an agenda item would be discussed then. Cllr Simmonds proposed the council grant Air Ambulance £500. Seconded by Cllr Bright. All in favour. Cllr Bright proposed the council grant The Chestnut Appeal £100. Seconded by Cllr Simmonds, four in favour one against.

04.11 Reports

Cornwall Councillors Report – CCllr Jordan gave report earlier in meeting after public participation.

Chairmans Report – Cllr Hockin expressed his thanks to Hedley Venning for the help he gave installing the speed sign on Penally Hill and Craig Perry for helping him to change the batteries in the unit at Mount Pleasant.

Minutes 8th June 2023

Page 3 of 4

Parish Clerk Report – the clerk reported he has completed ICO Publication Scheme and is now on the website. He advised he is struggling to get a purchase order from Cornwall Council regarding the grass verge cutting.

04.12 Items from previous meeting

Defibrillator – Cllr Yates reported he will be dropping the old unit to the chair of the Trevalga Parish Meeting this week.

Highways –

Speed Sign – The Solar unit has been purchased and has been installed on Penally Hill. Cllr Yates suggested the battery unit could be move to another location and be used in stealth mode to gather vehicle speed information. The council discussed this idea and felt when the unit is replaced with a solar unit then it should be utilised for data capture at key positions.

Pedestrian Routes – Cllr Yates reported he had discussed the ideas with the National Trust (NT) who liked the ideas especially using the existing walkways. The NT suggested the South West Coast Path Association (SWCPA) may be able to offer some funding advise. They also thought the post should have some uniformity with the existing coast path signage and to fit into the local landscape i.e., solid chestnut oak and perhaps the inclusion of a simple Parish Council logo. The post on the stitches would need careful consideration so as not to impact on the scenic views. Cllr Yates believes oak posts are cheaper than the recycled plastic which have been considered. Cllr Bright volunteered for the working group.

Cllr Hockin raised on behalf of Cllr Edwards her concerns regarding the pavement at the entrance to Bottreaux Rise surgery which is often mounted by vehicles if a car is parked on the opposite side of the road.

Speedwatch – see CCllr Jordans Report

Traffic Regulation Order (TRO) – the council has submitted six expressions of interest for additional works to be included in the next area TRO. The Council noted the contents of the letter received from a member of the public regarding double yellow lines in Old Road.

Play Area – Cllr Simmonds reported the works are due to start installing the play equipment on 26th June and complete around 7th July with the new surfacing starting on 10th July (subject to weather). The council discussed the chalking on the fence and decided nothing to be done at this time.

Car Park

Electric Charging – Cllr Yates reported on behalf of the Boscastle Chamber of Trade and Commerce (BCTC) that the equipment and materials are arriving to site next week and they have not yet signed anything but are just going to get on and do it. He passed on the BCTC thanks for the Parish Councils support regarding the parking order and Cornwall Council.

Castle Site – Cllr Rodda reminded the council that some time ago the council had been considering a user-friendly path on the right-hand side of the mound. Cllr Simmonds advised that the castle site working group should be providing the full council with (agreed with English Heritage) proposals for work such as this.

Works around the Village -

Paradise Triangle – Cllr Hockin recommended due to bird nesting season and other wildlife activity to defer from the agenda until September but begin scheduling work for October.

Website – Cllr Yates had spoken with the website provider about ideas for the old site.

Council Documentation Review – nothing further.

Minutes 8th June 2023

Page 4 of 4

Improving Biodiversity in our green spaces – The councillors were surprised at the small size of the area set aside for the biodiversity experiment. Clerk to ask grass cutting contractor to increase the area set aside.

Grass and Hedge Cutting – Cllr Long reported he had written to the owner of the land at the junction of Doctors Corner and New Road giving them 21 days to have it cut but had not received a reply. It was identified that Chestnut Steps needs cutting back and the shrubs on the right-hand side at the junction of Green Lane and Tintagel Road also need cutting back. Clerk to arrange for this work to be done.

Performance Management – Clerk reported he had identified (as requested) five key elements of the Clerk/Responsible Financial Officer (RFO) role. It was noted that the unquantifiable/intangible elements have not been included such as giving advice/guidance etc. Cllr Yates proposed the council have a staff working group alongside the clerk to facilitate the development of an assessment mechanism, the group to include Chair Cllr Hockin, Vice chair Cllr Edwards, Cllr Simmonds, and Cllr Yates. Seconded by Cllr Simmonds. All in favour.

04.13 Items since last meeting

Allotments – Cllr Hockin reported he had two complaints re a recently taken on allotment. The licensee has installed a children's climbing frame on their allotment and on one occasion let their dog off lead. The council discussed the issue and Cllr Hockin proposed the council write to the licensee asking them to remove the climbing frame within 14 days. Seconded by Cllr Bright. All in favour. The clerk advised that recently he had offered an allotment to the person at the top of the waiting list who initially wanted it but ultimately decided not to take it on. He asked the council if they should remain on the waiting list or be removed. The Councillors indicated they should be removed from the list.

Community Recycling – Cllr Yates asked if the Council would be interested in community recycling facility which is being offered at a reasonable cost. The council discussed this but it was recognised finding a suitable accessible location could not be determined at this time.

04.14 Agenda items for next meeting

Highways

Pedestrian Routes - *signage locations and wording*

Traffic Regulation Order (TRO) – *Review and expressions of interest*

Play Area - *update on consultation and CIL application.*

Car Park

Electric Charging – *progress update*

Castle Site – *steps right hand side & monumental project update*

Works around the village

Paradise Triangle – *update on contractor progress*

Website - *discuss future of boscastlecornwall.org.uk website.*

Council Documentation Review

Improving Biodiversity in our green spaces

Grass and hedge cutting – *consider using private contract.*

Performance Management – *Clerk*

Allotments - *update*

With no further business the Chairman closed the meeting at 9.11pm

Date of next monthly meeting Thursday 13th July 2023 in the Village Hall

Adrian Prescott (Clerk)

Signed Chairman.....