

Minutes 9th November 2023

Present Cllr Hockin, Cllr Edwards, Cllr Yates, Cllr Simmonds, Cllr Long, Cllr Bridges, Cllr Bright, Cllr Rodda & CCllr Jordan

10.01 Apologies – Cllr M Smith and Cllr L Smith

10.02 Declarations of Interest – none declared.

10.03 Public Participation – one members of the public present. Here to answer any questions on planning application PA23/08072.

0.00.36

10.04 Planning – To consider planning applications received –

Application	PA23/08072
Proposal	Replacement residential dwelling
Location	Trerosewill Farmhouse, Gibb Lane, Boscastle, Cornwall.

Cllr Simmonds proposed the council support this application. Seconded by Cllr Bridges. All in favour.

The chair took the meeting back to Declarations of Interest and asked Cllr Rodda, who has just joined the meeting and had declared an interest at a previous meeting, if he needed to declare any interest. Cllr Rodda did not declare any interest.

Application	PA23/07624
Proposal	Works to an Ash tree subject to a Tree Preservation Order - to thin the crown to remove branches that are hitting and damaging the building and also cars parked in car park
Location	Bottreaux Surgery Boscastle Cornwall PL35 0BG

Cllr Long proposed the council support this application. Seconded by Cllr Yates. All in favour.

10.05 To consider other planning applications received by time of meeting. –

Cllr Simmonds proposed the council consider the following two applications at this meeting. Seconded by Cllr Yates. All in favour.

Application	PA23/08495
Proposal	Forming an off road parking bay at Harwood Cottage
Location	Harwood Cottage, Fore Street, Boscastle, Cornwall

Application	PA23/08496
Proposal	Listed building consent: Forming an off road parking bay at Harwood Cottage
Location	Harwood Cottage, Fore Street, Boscastle, Cornwall

Cllr Yates proposed the council objects to both the applications as it has concerns over the loss of the ancient street line that is preserved partly by the cobbled gully drain at the edges of plots but also the traditional stone wall boundary that is linear with the road. The heritage statement states that the “wall will not be lost but in a new position” but fails to highlight or refer to the significance of this being that this area is scattered in history and the listed building itself built

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in the 18th century. The council is disappointed that the heritage assessment and impact statement is in their opinion inadequate. Seconded by Cllr Edwards. All in favour.

10.06 Planning Decisions: as listed (see website)

10.07 Minutes

Minutes of the meeting held on 12th October 2023 – Cllr Simmonds proposed, the minutes be accepted as a true record. Seconded by Cllr Edwards.

10.08 Matters to Report (only) from previous meetings minutes – Nothing to report.

10.09 Finance

Category	Sub Category	Amount	For
Administration	Staff Costs	£312.00	Litter PC (Nov)
Administration	Staff Costs	£1150.79	Salary (Oct)
Administration	Staff Expenses	£551.89	Expenses (Oct)
Administration	Other	£25.00	Remembrance Wreath
Administration	Other	£150.00	Football club grass cutting
Administration	Village Hall	£28.00	Hall Hire Sept & Oct
Administration	Environment	£190.00	October

Cllr Simmonds proposed that the council approve the amounts as listed for payment. Seconded by Cllr Yates. All in favour.

10.10 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

The request to plant a couple of trees on an allotment was considered and the council asked the lead councillors Cllr Hockin and Cllr M Smith to have a look and decide.

Donated Artwork – Cllr Simmonds proposed the council accept the donation on behalf of council and community. Seconded by Cllr Bridges. All in favour

FH
MS
PC

10.11 Reports

Cornwall Councillor Report – CCllr Jordan reported that he and Cllrs Long and Bridges join him another volunteer at Paradise triangle to do a speedwatch. In the 45minutes they were there they identified 8 vehicles exceeding the speed threshold. Most drivers supported the action however one driver got out and complained. CCllr Jordan re-emphasised speedwatch is not to take peoples license away but to help make the roads safer.

Cornwall Council are reporting a £15million overspend this year. They have agreed to put £4.5million into Truro City football club.

Chairmans Report – Chair is concerned re the environmental officer as he has been verbally abused on two occasions. And recently he thought he was going to be threatened by someone in the car park whose dog had fouled and was reluctant to pick it up until a fixed penalty notice was mentioned. Chair to ask if the environment officer wishes to pursue it any further.

FH

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The Community Area Partnership funding meeting was well attended. There is funding available if we have any projects that qualify but an 18-month window until March 2025 for the funding to be spent.

Parish Clerk Report – Clerk reported Barclays bank had back in the summer asked for details of signatories etc. and followed it with wanting further information. It transpires the account is a community club type account and they are due to contact us about opening a new account. Request by O² to put a link to their eco site? The council only want what is pertinent to the council and local community on the site. Planning application PA23/07947 the planning officer is mindful to approve the application. Cllr Yates proposed the council agree to disagree. Seconded by Cllr Simmonds. All in Favour. Cllr Bright abstained.

PC

PC

10.12 Items from previous meeting

Highways –

Pedestrian Routes – Cllr Yates reported he and Cllr Bridges are meeting the National Trust next week to finalise a few things. Whilst they had hoped to come to the meeting with some budget that had been delayed and hope to have something for the budget meeting next week.

RY
NB

Traffic Regulation Order (TRO) – The clerk has received observation from Cllr Yates and Cllr Bridges where the maps show one thing and the lines on the ground another. Clerk to advise Cornwall Council that it should be as the maps.

PC

Play Area –

Monthly inspection - Cllr Simmonds reported he and Cllr Bridges had completed the monthly inspection with a couple of maintenance issues found that Cllr Bridges would deal with. An area has been identified that would be suitable for seating, as identified from the public consultation. Some recent talk with parent of children using the equipment supports seating and tables. Early signs of rot have been noted on the Junior Multi-play tower.

NB

CCTV monitoring – no response to the notice place in the play area. Cllr Hockin had spoken with the deputy clerk in Camelford who have put CCTV in the park, and it is monitored in the library. Cllr Hockin to ask about the system they use.

FH

Car Park

Electric Charging – Cllr Yates reported on behalf of the Boscastle Chamber of Trade and Commerce (BCTC) that he had identified the Cornwall Council client. There are some legalities with providing public charging points that need to be resolved and sourcing some additional infrastructure to ensure it meets the new legislation when it comes in. Cllr Yates also asked Cornwall Council about tidying up the Car Park, such as replacement gates, hedge tidying, signage, and more spaces. The Council to provide a wish list of works it would like done. Cllrs Yates, Bright and Simmonds to determine list on behalf of council.

SS
TB
RY

Castle Site –

Paths & Steps – Cllr Simmonds reported awaiting a visit from Historic England to view the proposed route advise whether it is acceptable from an archaeological perspective.

Monumental Project – Cllr Simmonds advised that from the correspondence the results of the Geophysical Survey could be available in the new year.

Land Boundaries – Cllr Rodda asked if he could say a few words. Council Hockin asked whether he wanted to declare an interest or ask for dispensation. He didn't declare an interest and consequently said he didn't need dispensation. He proceeded with his statement. Referring to the letters sent to the council by himself and his two neighbours, he indicated his disappointment with the council in how it had handled the land boundary issue. He requested the council rescind its proposal for a fence, otherwise it may face an escalation which could

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damage the council reputation. Cllr Rodda didn't wait to hear councillor's views and left the meeting at 20.18pm.

The council discussed the castle site and its boundaries.

Cllr Hockin reported the work on the boundary fence had been delayed enabling the public to voice their views at this meeting. Cllr Simmonds proposed the council continue as planned with the boundary fence. Seconded by Cllr Long. All in favour.

FH

CCTV monitoring – see Play Area CCTV agenda item above.

Boscastle Village Archive – Cllr Simmonds thanked the council on behalf of the Archive for all the equipment it purchased and lent to the archive team. The Clerk advised the council that the software (a lifetime licence at £112) required must be downloaded to the laptop. Cllr Bridges proposed the council reimburse the person downloading the software. Seconded by Cllr Edwards.

Anti-Social Behaviour – nothing further to report.

Community Parish Champion – Cllr Simmonds proposed the council adopt the policy with the minor amendment to the date on the “you have been nominated letter” it refers to a date of April when it should read January. Seconded by Cllr Yates. All in favour.

PC

Website – The clerk reports he hoped before the next meeting to give Councillors access to the Councillor document library.

PC

Communication – Nothing further to report.

Works around the Village -

Paradise Triangle – Cllr Hockin reported he had met all the contractors there and he recommend the contractor with a flaying machine, who believes they could clear, under the supervision of the working group, what is and is not required in one day. They are also very conscious of what should be left behind to improve the area. Cllr Bright suggested putting something on the website/social media of what the council intends to do and how they intend to do it. The council discussed that any wood from any tree surgery could be made available for they public to collect. Cllr Simmonds proposed the Council proceed with the recommended contractor and their quote under working group supervision. Seconded by Cllr Yates. All in favour.

MS
LS
FH
PC

Cllr yates reported the wall on the slip road has been repaired. Also, the wall near the Wellington has been repaired. He will re report lack of white line markings particularly at hairpin bend, doctors corner etc.

RY

Boscastle Village Hall – Cllr Yates had looked to see if it would be possible to link a WiFi system between the Village Hall and Recreation Centre, however there is no line of sight. The council has been asked if it would consider contribution to a WiFi installation and running costs for the hall. The council feel they need some form of business case/specification with costings to better make a decision.

CE
FH

Precept and Budget – The Clerk reminded the councillors of next week's finance meeting to discuss precept and budget for 2024/25.

Council Documentation Review –

Risk Assessment - remove the Covid19 entry as there are no statutory requirements.

PC

Paperless Meeting Policy – the councillors asked for more time to see if it was working effectively before committing to a formal policy.

Insurance Review – Cllrs Bridges and Simmonds are meeting next week to review.

NB
SS

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10.13 Items since last meeting

Clerk Appraisal – Clerk to add this into the December meeting agenda to go through the process.

Clerk advised the council the clerk pay award has been finalised back dated to 1st April 2023.

PC

10.14 Agenda items for next meeting

Highways

Pedestrian Routes - *signage locations and wording*

Traffic Regulation Order (TRO) – *Review and expressions of interest*

Play Area –

Monthly inspection *report and equipment update*

CCTV monitoring – *investigate options.*

Car Park

Electric Charging – *progress update*

Castle Site

Paths and steps – *progress report*

Monumental project - *update*

Land Boundaries – *fence progress report*

CCTV monitoring – *investigate options.*

Boscastle Village Archive - *report*

Anti-Social Behaviour – *increase in instances reported.*

Environment Officer -

Website - *discuss future of boscastlecornwall.org.uk website.*

Communication – *comms group update*

Works around the village

Paradise Triangle – *update on contractor progress*

Boscastle Village Hall – *Wi-Fi and lease*

Council Documentation Review

Insurance Review – *feedback*

Community Area Partnership – *funding opportunities*

Defibrillator – *re positioning*

With no further business the Chairman closed the meeting at 21.06pm

Date of next monthly meeting Thursday 14th December 2023 in the Village Hall