



Present Cllr Hockin, Cllr Edwards, Cllr Ferrett, Cllr Simmonds, Cllr Edwards-Symons, Cllr Yates Cllr Bridges, Cllr Rodda and CCllr Jordan

14.01 Apologies – Cllr Bright and Cllr Potter

14.02 Declarations of Interest – Cllr Edwards-Symons declared an interest in planning application PA21/11153.

14.03 Public Participation - 1 members of the public present.

One member spoke re planning application PA21/11153 and would be happy to answer any questions the councillors had.

14.04 Planning - To consider planning applications received

Application	PA21/11209
Proposal	New steel framed machine storage building with associated entrance.
Location	Worthyvale Manor Slaughter Bridge Camelford Cornwall PL32 9TT
Applicant	Mrs Susan Felstead

Cllr Simmonds proposed the council support this application. Seconded by Cllr Bridges. All in favour.
Cllr Edwards-Symons left the meeting.

Application	PA21/11153
Proposal	Detached Eco friendly dwelling
Location	Land South Of The Old Stables Boscastle Cornwall PL35 0EN
Applicant	Mr And Mrs C Edwards

Cllr Simmonds proposed the council support this application. Seconded by Cllr Bridges. All in favour.
Cllr Edwards-Symons re-joined the meeting.

14.05 To consider other planning applications received by time of meeting – none received

Cllr Simmonds proposed the council consider the following application seconded by Cllr Edwards-Symons. All in favour.

Application	PA21/11717
Proposal	Reserved Matters application in respect of PA18/09488 dated 27.11.2018 (Outline planning permission with some matters reserved for two new dwellings)
Location	Land North Of Tregora Slaughterbridge Camelford PL32 9TT
Applicant	Mr Andrew Ham

Cllr Edwards-Symons proposed the council support this application. Seconded by Cllr Simmonds. All in favour.

14.06 Minutes

Minutes of the meeting held on 11th November 2021 – Cllr Simmonds identified an omission that the council had agreed to hold a public meeting before making any decision re Traffic Regulation Order. Clerk to amend minutes.

Minutes of the meeting held on 25th November 2021 - Cllr Simmonds asked for the inclusion in the minutes that a site notice indicating start date for the play area works would be posted. Clerk to amend minutes.

Adrian Prescott (Clerk)

Signed Chairman.....

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14.07 Matters to Report (only) from previous meetings minutes –

14.08 Finance

<u>Category</u>	<u>Sub category</u>	<u>Amount</u>	<u>For</u>
Administration	Salary	£1061.81	Salary (Nov)
Administration	Expenses	£249.88	Expenses (Nov)
Open Spaces	Litter	£286.81	PC Litter (Dec)
Administration	HMRC	£260.04	Tax & NI
Administration	AED Locator	£378.00	Defibrillator monitoring
Administartion	Cornwall ALC	£48.00	Training
Churchyard	FMPCC	£500.00	Churchyard maintenance
Open spaces	Play ground	£5274.00	Play Area fence replacement
Open spaces	Noticeboards	£22.24	Paint

Cllr Yates proposed that the council approve the amounts as listed for payment. Seconded by Cllr Edwards-Symons. All in favour.

Clerk handed the chair a sealed envelope with Council passwords etc. as per financial regulations section 6.11.

14.09 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors. The clerk was asked to ensure all correspondence was acknowledged.

14.10 Reports

Cornwall Councillors Report – CCllr Jordan advised he had raised concerns with the planning department over consultations, they consider consultees i.e. parish council to merely offer a view they do not have to take those views into consideration. However if a consultee raises a valid reason the planner may go back to the applicant to try and amend plans.

Cornwall Council car park charges to increase for Boscastle this will be a 10p increase on the existing rates. The reduction in staff reportedly 400 at Cornwall Council will hopefully be absorbed by filling current vacancies and voluntary redundancies.

Chairmans report – Cllr Hockin wished everyone a happy Christmas.

Parish Clerk report – He had received a request to place a wildlife camera on the site and asked the council if they would approve. The council view is that so long as it does not in any way bring the parish Council into disrepute they would permit it.

12.11 Items from previous meeting

Highways – Cornwall council highways officer had contacted the clerk to set up a meeting (initially virtually) on 13th January between themselves, the highways manager, Cornwall Councillor Jordan, Community link officer, the clerk and chair of Forrabury & Minster Parish Council to discuss the consultation feedback from all elements of the proposed Traffic Regulation Order.

Councillors discuss road side hedge cutting. CCllr Jordan would contact highways re hedges on New Road and Doctors Corner.

Adrian Prescott (Clerk)

Signed Chairman.....

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Councillor roles /responsibilities – Cllr Simmonds suggested ownership of a role needed to have some narrative/definition of the role its responsibilities so that when a vacant role comes up all councillors know what is involved and expected. A document to be drafted for councillor's approval.

Website – Cllr Yates updated the councillor on where the website is now in the public domain a mention should be in the next Blowhole. The site is now work in progress and any feedback to be emailed to the clerk. It is hoped to develop some analytics, investigate a dedicated area for councillors and to investigate the auto population of news items to social media.

Council Documentation Review –

Risk Assessment – Cllr Simmonds gave the councillor an overview of the recent Councillor Safety Training he had attended. Cllr Yates proposed the council adopt the document with an amendment to include Councillor Safety and change manor to manner. Seconded by Cllr Simmonds.

Financial Regulations – Cllr Yates proposed the revised document be adopted. Seconded by Cllr Ferrett. All in favour. Section 2.2 of the financial regulations stipulates a councillor other than the chair be appointed to sign off bank reconciliations and bank statements. Cllr Hockin proposed vice chair Cllr Edwards. Seconded by Cllr Ferrett. All in favour.

Dog warden – Councillors discussed the options and Cllr Yates proposed the council meet with the volunteer in closed session to outline the role and expectations. Seconded by Cllr Simmonds. All in favour.

Works around the Village – the councillors congratulated the Boscastle Chamber of Trade and Commerce and Boscastle Community Interest Company for the work and inspiration of the lobster pot Christmas tree and late night shopping event.

Neighbourhood Development Plan – Cllr Bridges outlined his view on how it might work, reconvening work groups and finish survey this would give the council some documents to go to the parish with. Cllr Simmonds confirmed what is known as the evidence base is just about complete which is needed to support policy documents. Cllr Hockin has been approached by a person who has a holiday home in the village and hopes to be a resident within two years they have a business developing parish council neighbourhood development plans and are willing meet with the council to discuss how it might progress. Cllr Ferrett proposed the council do not take up this offer. Seconded by Cllr Yates. 3 in favour 5 abstentions.

Graveyard – The council have been made aware that Forrabury church graveyard is nearly full. During investigations in to the role of the council an email from the community link officer indicates the Parish Council is the burial authority and as such is expected to provide a cemetery. It can use compulsory purchase if needed to obtain appropriate ground. Clerk asked to investigate further and specifically how compulsory purchase works.

The chair aware of the time asked if there is any left on the agenda that needs a decision tonight.

Playground – Cllr Simmonds and Cllr Ferrett have identified the timber around the safety matting of the carousel needs replacing as it is damaged and enables the matting tiles to move and create gaps. Clerk asked to draft a works specification for consideration at next meeting.

Castle Site – Cllr Hockin has the seed (red, white and blue flowers) for the Queens Platinum Jubilee to be sown on the castle site behind the war memorial and at the base of the stone Boscastle signs at the entrances to the village. Cllr Rodda proposed the council ask a previous volunteer to see if they would sow the seeds. Seconded by Cllr Yates. All in favour. Cllr Ferrett would speak with them

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Signed Chairman.....

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The chair deferred to next meeting:

- Camelford Community Network Panel
- Castle Site
- The Queens Platinum Jubilee Celebrations
- Playground
- Footpaths
- Sculpture

14.12 Items since last meeting - none

14.13 Planning Decisions: as listed

14.14 Agenda items for next meeting

- Council Documentation Review
- Councillor roles/responsibilities
- The Queen's Platinum Jubilee Celebrations
- Website
- Dog Warden
- Highways
- Works around the village
- Neighbourhood Development Plan
- Graveyard
- Playground
- Camelford Community Network Panel
- Castle Site
- Footpaths
- Sculpture

With no further business the Chairman closed the meeting at 21.22pm

Date of next monthly meeting Thursday 13th January 2022

Adrian Prescott (Clerk)

Signed Chairman.....