

Forrabury & Minster Parish Council



Minutes: 10th February 2022

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Present Cllr Hockin, Cllr Edwards, Cllr Ferrett, Cllr Simmonds, Cllr Yates, Cllr Bridges, Cllr Rodda, Cllr Edwards-Symons, Cllr Potter and CCllr Jordan

16.01 Apologies – Cllr Bright

16.02 Declarations of Interest – none declared

16.03 Public Participation - 1 members of the public present.

16.04 Planning - To consider planning applications received

Application	PA22/00404
Proposal	Single storey rear extension.
Location	10 Trefleur Close Boscastle Cornwall PL35 0EP
Applicant	Mr And Mrs I Gourley

Cllr Bridges proposed the council support this application. Seconded by Cllr Rodda. All in favour.

Application	PA22/00349
Proposal	Replacement of septic tank with new treatment plant
Location	Paradise House Paradise Road Boscastle PL35 0BL
Applicant	Mrs R Oscroft

Cllr Edwards-Symons proposed the council support this application. Seconded by Cllr Bridges. All in favour.

Planning application PA21/08446 17 Eglos View - The Parish Council objected to the application, whilst the planning officer is mindful to approve the application. Cllr Yates proposed the council agree to disagree with the planning officer under the protocol for local Councils. Seconded by Cllr Edwards. 8 in favour 1 against, resolved.

Cllr Simmonds noted in the planning decisions, application PA21/11209 for Worthy Vale Manor was listed by Cornwall Council as refused and in the planning officers report it indicated the Parish Council had support their decision. Clerk asked to check this out.

16.05 To consider other planning applications received by time of meeting – none received

The clerk notified the council that, PA22/01175, Works to trees in a Conservation Area, namely, to fell a large lime tree as concern to buildings insurer and neighbours at Valency Cottage Forrabury Boscastle Cornwall, had been received by Cornwall Council and no action necessary by the Parish Council.

16.06 Minutes

Minutes of the meeting held on 13th January 2022 – Cllr Yates proposed the minutes be accepted as a true record. Seconded by Cllr Simmonds. All in favour. Cllrs Potter and Edwards-Symons abstained not at meeting.

16.07 Matters to Report (only) from previous meetings minutes – Cllr Simmonds report himself Cllr Bright and Cllr Potter had a meeting re the Queens Jubilee, which was well attended, and a subsequent

Adrian Prescott (Clerk)

Signed Chairman.....



meeting is planned for 22nd February in the Community Centre at 7pm. Cllr Simmonds proposed the Council pay the hall hire for the Queens Jubilee arrangements. Seconded by Cllr Yates. All in favour. Cllr Yates raised concern that progress on repairing for the toddler multiplay had not move forward and need a resolution at this meeting.

16.08 Finance

Category	Sub category	Amount	For
Administration	Staffing costs	£1061.61	Salary (Jan)
Administration	Expenses	£26.10	Expenses (Jan)
Open Spaces	Staffing	£249.48	Payment (Jan)
Administration	Website (boscastle.org)	£13.98	Domain name renewal
Administration	Training	£24.00	CoC Training
Administration	Elections 2021	£1599.99	Election recharges
Section 137	Grant	£140.00	The Pantry - Tintagel

Cllr Yates proposed that the council approve the amounts as listed for payment. Seconded by Cllr Edwards-Symons. All in favour.

16.09 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

Cllr Simmonds proposed the council grant the air Ambulance £500. Seconded by Cllr Edwards-Symons. All in favour.

Cllr Simmonds proposed the council grant the Camelford Show £200. Seconded by Cllr Potter. All in favour.

Request from Cornwall AONB - Monumental Improvement Project to film the castle site using drones to support National Lottery funding for the project. Clerk to reply, “that the Parish Council are ok with the filming, but can you stress to those filming to be mindful of the houses adjoining the site and people's privacy.”

Email received re general speeding on the roads in/around the area of Boscastle, clerk to reply that Forrabury & Minster are included in the phase 1 rollout of the pilot 20 is plenty scheme.

16.10 Reports

Cornwall Councillors Report – CCllr Jordan reported he had had a meeting with Sarah Sims (new temporary Community Network link officer) and Helen Nicholson from Cornwall Council Transport about the yellow lines in Fore Street, Dunn Street and Old Road. There is £2000 left in the project kitty which will cover the consultation process but will cost approximately £10000 for any work. CCllr Jordan and CCllr Fairman have some fund for highways and will contribute to the costs. He has asked they walk down the road with chair, clerk and perhaps couple of councillors to see what is there and where it should go, he is awaiting a reply. The 20 is plenty scheme is being funded by Cornwall Council however any street furniture to make the signage more attractive will have to be funded by local councils.

Cornwall Housing is being taken back in house to be controlled by Cornwall Council.



Chairmans Report – Cllr Hockin express thanks to Boscastle CIC for the planters and planting in the car park.

Parish Clerk Report – advised Council he obtained the new software, and suggested the council consider getting a projector screen as for the past few months the screen in the Village Hall has been unusable due to the Pantomime preparations. Cllr Simmonds proposed the council get a easily transportable screen costing in the region of £100. Seconded by Cllr Potter. All in favour. The Clerk reminded councillors the Annual Parish Meeting is next month on Thursday 24th March

16.11 Items from previous meeting

Playground – The clerk reported he had not received any quotes for the work in the play area. The council are concerned that the toddler multiplay equipment steps are a safety issue.

The council considered closing the entire site until the equipment is repaired. The council agreed to tape off the steps to the multiplay equipment with a notice to stop the steps being used. Access will still be maintained using the other access points. Clerk to produce a warning notice and send to Cllr Yates who would put up tape and sign to close off steps.

Clerk to write to the Football Club re location of youngster's goal posts. Which are close to the play area and football will be a safety issue to children using the play area.

Grass cutting – clerk will put a notice on Facebook that the council are seeking tenders for grass verge cutting in 2022.

Allotments – The Council considered the annual allotment fee, all allotments occupied. Cllr Yates proposed keeping the licence fee the same as last year. Seconded by Cllr Ferrett. All in favour.

Highways – Following the Cornwall Councillors report above, Cllr Yates proposed the council delegate the chair and vice chair to call the public meeting when appropriate. Seconded by Cllr Simmonds. All in favour. Cllr Edwards-Symons proposed the council set aside £1000 as a contribution towards the scheme if required.

Camelford Community Network – Cllr Hockin reported he attended the latest meeting and had spoken with the community police officer, who said there had been 6 reports of serious sexual assaults in the last 3 months. Camelford by-pass has not yet been approved. Clerk asked to write a letter of thanks to Tina McGrath via the Chair.

Graveyard – Clerk reported he had spoken with Cornwall Association of Local Council and the option to compulsory purchase additional land for a graveyard may be available. This is undertaken by Cornwall Council. He would try and identify the process.

Website – Clerk reported several documents had been added to the site. Cllr Edwards-Symons asked if an area on the website could be used for meeting documents.

Dog Warden – Following the cancellation of the proposed meeting on 3rd February a new meeting will be rearranged with prospective volunteer dog warden ahead of the re-scheduled (see Highways above) public consultation meeting.

The Queen's Platinum Jubilee Celebrations – Cllr Potter and Cllr Simmonds outline some of the ideas from the well-attended meeting held earlier in the week with interested community groups. Ideas included lighting the church, a laser light show with music and having a beacon to light at 9.45, other ideas for the weekend included having the duck race, a floral dance, a combined churches fete and village archive exhibition. Another meeting is scheduled for 22nd February in the Community & Recreation Centre.

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Council Documentation Review – The clerk had drafted a Grants Policy for council consideration. Several adjustments were discussed, and clerk will rewrite for further consideration.

Councillor roles /responsibilities – the clerk had amalgamated the original concept document with the original table of roles and responsibilities and produced a single document. A couple of minor changes made. It was agreed to publish the document on the website.

Works around the Village – Cllr Yates had been approached by a member of the public about having a dog waste bin on the triangle at junction of High Street and Mount Pleasant. In addition, he advised the CIC are in final discussions with Cornwall Council to take on the management the two parking bays, in the carpark, between the site of the old recycling area and the village concessionary parking, with the plan to make them electric charging bays.

Castle Site – Cllr Rodda is seeking to hold a meeting on Saturday 19th March at 11am to re assemble a steering group. He will be inviting Cornwall AONB – Monumental Improvement project team and Natural England. Cllr Rodda proposed the council accept the quote for castle site maintenance. Seconded by Cllr Bridges. All in favour.

The chair deferred to next meeting:

- Footpaths
- Neighbourhood Development Plan

16.12 Items since last meeting - none

16.13 Planning Decisions: as listed

16.14 Agenda items for next meeting

- Highways
- Playground
- Grass Cutting - Tenders
- Camelford Community Network Panel
- Castle Site
- Council Documentation Review
- Graveyard
- Website
- Dog Warden
- The Queen's Platinum Jubilee Celebrations
- Works around the village
- Footpaths
- Neighbourhood Development Plan

With no further business the Chairman closed the meeting at 21.11pm

Date of next monthly meeting Thursday 10th March 2022 in Community & Recreation Centre

Adrian Prescott (Clerk)

Signed Chairman.....