

**Minutes 12<sup>th</sup> January 2023**

**Present** Cllr Hockin, Cllr Yates, Cllr Edwards, Cllr Simmonds, Cllr Rodda, Cllr Bridges

**12.01 Apologies** – Cllr Jordan & Cllr Bright

**12.02 Declarations of Interest** – none declared.

**12.03 Public Participation** – Two members of the public present.

One member spoke regarding a fallen tree on the lower area of the Castle site which had landed in the river and two other trees closer to their property need attention. Because the Parish Council is encouraging people onto the site it becomes responsible.

One member asked the council about coronation mugs for the school children. And ask about the response from the public for volunteers for the speedwatch initiative.

**12.04 Planning – To consider planning applications received –**

|             |  |
|-------------|--|
| Application | PA22/10254   |
| Proposal    | Construction of Garage/Store                               |
| Location    | Melbourne House Forrabury Hill Boscastle Cornwall PL35 0DH |

Cllr Yates proposed the council support this application. Seconded by Cllr Simmonds. All in favour.

|             |   |
|-------------|---|
| Application | PA22/10499  |
| Proposal    | Certificate of Lawfulness of Existing Use or Development for the works to and use (C3) of a residential dwelling and associated curtilage |
| Location    | Tregue Cottage Slaughterbridge Camelford Cornwall   |

Cllr Simmonds proposed the council support this application. Seconded by Cllr Yates. All in favour.

**12.05 To consider other planning applications received by time of meeting** – *None received.*

**12.06 Planning Decisions:** as listed

**12.07 Minutes**

Minutes of the meeting held on 8<sup>th</sup> December 2022 – Cllr Simmonds proposed, the minutes be accepted as a true record. Seconded by Cllr Yates. All in favour.

**12.08 Matters to Report (only) from previous meetings minutes** – *nothing raised*

**12.09 Finance**

| Category       | Sub Category     | Amount   | For                                    |
|----------------|------------------|----------|--|
| Administration | Staff Costs      | £310.90  | Litter PC (Jan)                        |
| Administration | Staff Costs      | £1150.79 | Salary (Dec)                           |
| Administration | Staff Expenses   | £162.89  | Expenses (Dec)                         |
| Administration | Defibrillator    | £12.48   | Timber mounting                        |
| Parks & Open   | Castle Site      | £480.00  | Strim remove tree & Ivy                |
| Parks & Open   | Castle site      | £1590.00 | Yearly Maintenance                     |
| Parks & Open   | Play area        | £50.00   | Repair of leaking pipe                 |
| Parks & Open   | Play area        | £120.00  | Removal of swings                      |
| Agency         | Grass verges     | £1030.00 | 5 <sup>th</sup> & 6 <sup>th</sup> cuts |
| Administration | Information Comm | £40.00   | ICO renewal                            |

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|                |           |          |                         |
|----------------|-----------|----------|-------------------------|
| Parks & Open   | Play area | £7017.60 | New Swing final payment |
| Administration | PWLB      | £940.29  | Loan repayment          |

Cllr Bridges proposed that the council approve the amounts as listed for payment. Seconded by Cllr Yates. All in favour.

**12.10 Correspondence** – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

Monumental Improvement Project - Clerk asked to add the intended survey document to the website.

Allotments – School asked if class 3 could visit the allotments as part of their studies. Agreed.

Camelford Leisure Centre – Clerk ask to find out their 10 year anniversary date a mentioned in their email and send letter of support for their grant application. Cllr Bridges would attend the anniversary function subject to dates.

Castle Site continuation of maintenance contractor agreed.

**12.11 Reports**

Cornwall Councillors Report – CCllr Jordan not at meeting

Chairmans Report – Nothing to report

Parish Clerk Report – Nothing to report

**12.12 Items from previous meeting**

Castle Site – Cllr Hockin has concern with the tree that’s broken and the one that’s left there he feels should be felled to prevent any possibility of it falling on the path. The council and member of public discussed the issues and Cllr Hockin proposed the member of public contact their tree surgeon get the trees coppiced/felled. Seconded by Cllr Simmonds. All in favour. Cllr Simmonds proposed the council arrange a full tree survey of the site. Seconded by Cllr Yates. All in favour.

Defibrillator – Cllr Yates reported the new Defibrillator has been installed and is working and he will be contact the unit guardian. To have a bespoke code, as councillor requested at the last meeting, is proving complex with the number of organisations who may have to provide access to the unit. Consequently, at this time it will have the network common code. The council discussed options/what to do with the old defibrillator Cllr Yates recommended it be sold and would investigate further. Cllr Yates asked the council to write a letter of thanks to the shop owners for housing the defibrillator and the electrician who connected it up.

Highways –

Speed Sign – Cllr Yates reported he had investigated the high cost to convert the existing sign to a solar powered option and its do with import and export taxes and licences as the manufacturer does not have a UK base. The council discussed the option of purchasing a solar powered unit and Cllr Hockin was exploring the option of locally converting the existing unit to solar operation. Cllr Simmonds proposed the council purchase a solar powered unit. Seconded by Cllr Bridges. All in favour.

Pedestrian Routes – Cllr Bridges summaries the position so far and felt the plan produced at the last meeting of sign locations was comprehensive. The council discussed sign design and wording. Cllr Bridges would seek some ideas of prices for a variety of signs.

Speedwatch – The clerk reported he had two emails from people expressing an interest. Given the volume of voices complaining about speed on social media this was considered a small number. Clerk to put another notice for volunteers on website and facebook.

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Play Area – Cllr Simmonds reported the swings are up and the seesaw has been replaced and was happy with the works. A small pile of debris from the removal of swing and seesaw needs to be removed Cllrs Simmonds and Hockin to arrange. Clerk reported he was awaiting a decision on the Community Infrastructure Levy (CIL) funding application. Cllr Simmonds advised that it is hoped to hold a consultation in February, for the public to have a say in the next step, which is dependent on the outcome of the CIL application.

### Car Park

Licensing – The clerk to contact Cornwall Council Car Park Licensing to ensure the Parish Council is included in any future car park licencing applications.

Electric Charging – Cllr Yates advised he had chased Cornwall Council to a high level and suddenly he has received draft terms agreement which is acceptable to the CIC. He has requested CC get the agreement written so the installation can be ready for this coming season.

Under use of car park in winter – The council would lobby initially CCllr Jordan for a change of car park classification.

Additional spaces – Cllr Simmonds agreed to discuss this idea with the National Trust in the first instance to get their view as landowner.

Councillor vacancies and Co-option – The councillor had copies of draft process for co-option, draft declaration of eligibility form and advert template. Clerk would arrange a meeting venue and post the vacancy advert after 18<sup>th</sup> January.

### Works around the Village -

Paradise Triangle – Cllr Hockin reported he was expecting a quote for the work, but it had not been received to date. Clerk asked to seek additional quotes utilising a website whereby people can post the work required and contractors can express an interest.

Sculpture – Cllr Simmonds reported the school was interested in housing the sculpture. It is currently held by the National Trust who are looking to move it out. Cllr Simmonds proposed the council accept the school's offer to house the sculpture on behalf of the community. Seconded by Cllr Yates. All in favour.

Website – Carried forward to next meeting

Museum/ Village Archive – The council agreed to defer this item until the new custodians had had an opportunity to evaluate the archive materials.

Graveyard – Carried forward to next meeting

Council Documentation Review – see Councillor Vacancies and Co-option above

### **12.13 Items since last meeting**

Councillor Vacancies – see Councillor Vacancies and Co-option above.

### **12.14 Agenda items for next meeting**

Defibrillator - *update*

Highways

Speed sign – *solar version costings*

Pedestrian Routes - *signage locations and wording*

Speedwatch - *update*

Play Area - *update on works and CIL application*

Car Park

Licensing – *event licensing*

Electric Charging – *progress update*

Under use of car park in winter -

Additional spaces – *ideas/locations*

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Castle Site – *work progression & monumental project update*  
Councillor vacancies and co-option  
Works around the village  
    Paradise Triangle – *update on contractor progress*  
Website - *discuss future of boscastlecornwall.org.uk website*  
Graveyard – next steps  
Council Documentation Review

With no further business the Chairman closed the meeting at 8.30pm

**Date of next monthly meeting Thursday 9<sup>th</sup> February 2023 in the Village Hall**

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