

**Minutes 13<sup>th</sup> April 2023**

**Present** Cllr Hockin, Cllr Yates, Cllr Edwards, Cllr Simmonds, Cllr Bright, Cllr Bridges, Cllr Rodda  
CCllr Jordan

**02.01 Apologies –**

**02.02 Declarations of Interest –** none declared.

**02.03 Public Participation –** Five members of the public present.

One member spoke regarding a rotten tree which is across the river near their property, which youngsters had used to cross the river.

One member spoke of the double yellow lines in Old Road. And asked if somehow people could be advised not to exercise dogs on the stitches as they may disturb ground nesting birds.

One member spoke of the double yellow lines as they need enforcing as people used to parking on the old lines are continuing to do so. Utility vehicles unable to access old road due to lack of lines in Fore Street.

One member spoke of the deterioration of the wall in Old Road which is preventing the double yellow lines being finished. Also, there is an overhanging tree covered in ivy.

**02.04 Planning – To consider planning applications received –**

Application	PA23/02423
Proposal	Conversion of existing integral garage
Location	Langarth 17 Trefleur Close Boscastle Cornwall PL35 0EP

Cllr Simmonds proposed the council support this application. Seconded by Cllr Bridges. All in favour.

**02.05 To consider other planning applications received by time of meeting –**

The following applications arrived after agenda published.

Cllr Simmonds proposed the council consider the following application. Seconded by Cllr Yates. All in favour.

Application	PA23/02058
Proposal	Change of roof covering material to main house and revised landscaping plan
Location	Per Ardua New Road Boscastle Cornwall PL35 0AB

Cllr Simmonds proposed the council object to the application and fully endorse and support the objections made by local residents. Seconded by Cllr Yates. All in favour.

Cllr Bright propose the council seek a time extension on the following application to give residents time to voice their views to the Parish Council. Seconded by Cllr Edwards. All in favour.

Application	PA23/02652
Proposal	Conversion of double garage into annexe
Location	Penworthy, Slaughterbridge, Camelford Cornwall

**02.06 Planning Decisions:** as listed (see website)

**02.07 Minutes**

Minutes of the meeting held on 9<sup>th</sup> March 2023 – Cllr Simmonds proposed, the minutes be accepted as a true record. Seconded by Cllr Edwards. All in favour.

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**02.08 Matters to Report (only) from previous meetings minutes** – nothing raised.

**02.09 Finance**

Category	Sub Category	Amount	For
Administration	Staff Costs	£312.20	Litter PC (Apr)
Administration	Staff Costs	£1150.79	Salary (Mar)
Administration	Staff Expenses	£27.24	Expenses (Mar)
Administration	Environment	£190.00	March
Administration	CALC	£470.71	Membership Renewal & Trng
Parks & Open	Play Area	£102.60	RoSPA inspection
Administration	Hall Hire	£28.00	Village Hall

Cllr Edwards proposed that the council approve the amounts as listed for payment. Seconded by Cllr Simmonds. All in favour.

BDO LLP are the new external auditors. The clerk asked the council if they had conflict of interest with the new external audit company. No councillors expressed a conflict of interest.

Annual Governance Statement

The councillors had copies of the Governance Statement to consider. Cllr Yates proposed the Statement be approved. Seconded by Cllr Bright. All in favour. The chair and clerk signed the Statement.

Annual Governance Accounting Statement

The councillors had copies of the Accounting Statement to consider. Cllr Simmonds proposed the Statement be approved. Seconded by Cllr Yates. All in favour. The chair signed the Statement.

The clerk explained that the council had been selected as part of a 5% sample for addition information. The clerk has given all councillors a copy of the response to the questions asked.

**02.10 Correspondence** – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

Councillor Simmonds proposed, following the letter from a resident, the Council submit an expression of interest for traffic calming/gateway on Tintagel Road. Seconded by Cllr Yates. All in favour.

The clerk was asked to report the rubbish in Clover Lane Car park to Cornwall Council via the Cornwall Council Report It page.

**02.11 Reports**

Cornwall Councillors Report – Cllr Jordan reported he is hoping to have a speedwatch set up shortly in Marshgate. He has taken notice of what has been said regarding the double yellow lines. And added the issue with yellow lines and enforcement as there are very few enforcement officers. Illegal parking can be reported to parkingenforcement@cornwall.gov.uk with a registration number. Cllr Jordan is hoping with the highway manager and a couple of councillors to walk area to view the double yellow line issues. The Mayor for Cornwall has been scrapped however a motion will come before Cornwall Council for a Cornish Assembly. Community Area Partnership (CAP) - Cllr Jordan and fellow Cornwall Councillors are aiming to hold meeting with a member from each parish that will make up the local CAP ahead of the scheme going live. Cllr Yates asked about the recent Off Street Parking consultation, Cllr Jordan indicated that many parishes and Cornwall Councillors had objected.

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Chairmans Report – Nothing to report.

Parish Clerk Report – Reported an allotment had recently become available which has been taken up by the next person on the waiting list.

### 02.12 Items from previous meeting

Defibrillator – Cllr Yates reported the old unit is in the Riverside awaiting a new owner and proposed the unit is donated to a local community group. Seconded by Cllr Bright. All in favour. Clerk to put a notice out for any interested community group to express interest to him.

Highways –

Speed Sign – Cllr Hockin reported the batteries need replacing in the sign on the Camelford Road. The idea of converting it to solar using local expertise has stalled and councillors to ask around to see if other electricians would consider doing it.

Cllr Bright proposed the council purchase a solar unit and at the same time try a negotiate a deal to convert the existing battery to solar. Seconded by Cllr Edwards. All in favour.

Pedestrian Routes – Cllr Yates reminded the council this agenda item was held over until after the councillor co-option process and new councillors appointed so a working group could be set up.

Speedwatch – CCllr Jordan reported that the insurance for speedwatch was now in place so now can proceed and intends to do a speedwatch in Marshgate soon.

Play Area – Cllr Simmonds reported the working group had taken the consultation feedback into consideration and asked two companies for prices. Cllr Simmonds proposed the council agree in principle to the Outdoor Play People price, subject to a formal quotation being received and approved at the next meeting. Seconded by Cllr Yates. All in favour.

The Royal Society for the Prevention of Accidents (RoSPA) play area inspection in April has shown, thanks to the efforts of the working group, a significant reduction in the risks.

Car Park

Licensing – nothing further to report.

Electric Charging – deferred to next meeting.

Under use of car park in winter – Awaiting response form the National Trust.

Additional spaces – nothing further to report

Castle Site – Nothing further to report.

Councillor vacancies and Co-option – the co-option process was conducted on Thursday 6<sup>th</sup> April following which Mr Ian Long, Mrs Louise Smith and Mr Mark Wade Smith were invited to join the council and will be asked to sign declarations of acceptance to office at the end of this meeting.

Works around the Village -

Paradise Triangle – Cllr Yates proposed given the nature of the quotes if time permits to discuss the quotes in a closed session at the end of this meeting. Seconded by Cllr Simmonds. All in favour.

Website – Carried forward to next meeting.

Graveyard – Carried forward to next meeting.

Council Documentation Review – nothing further.

Improving Biodiversity in our green spaces – the councillors discussed leaving an area of grass cut around the edge and left to grow wild in the centre. Cllr Yates proposed the area be a section of Paradise Triangle. Seconded by Cllr Bridges. All in favour. Clerk & Cllr Hockin to meet on site to determine the size and location of area ahead of communicating it to the grass cutting contractor.

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Grass and Hedge Cutting – the councillors discussed setting up a working group to progress any actions required.

Coronation – Nothing further to report.

### 02.13 Items since last meeting

Public Spaces Protection Order – The council reaffirmed last year’s decisions of no dogs on playing field and dogs on leads at all times on castle site.

### 02.14 Agenda items for next meeting

Defibrillator - *update*

Highways

Speed sign –

Pedestrian Routes - *signage locations and wording*

Speedwatch – *update*

Traffic Regulation Order (TRO) – *traffic calming on Tintagel Road*

Play Area - *update on consultation and CIL application.*

Car Park

Licensing – *event licensing*

Electric Charging – *progress update*

Under use of car park in winter -

Additional spaces – *ideas/locations*

Castle Site – *work progression & monumental project update*

Works around the village

Paradise Triangle – *update on contractor progress*

Website - *discuss future of boscastlecornwall.org.uk website.*

Graveyard – next steps

Council Documentation Review

Improving Biodiversity in our green spaces

Grass and hedge cutting – *consider using private contract.*

Coronation

Cllr Yates proposed for the following agenda item the council go into closed session. Seconded by Cllr Bright. All in Favour.

*(Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted, the public and press are not invited to attend)*

Works around the Village - Paradise Triangle – Cllr Hockin reported he had two quotes for the works one for around £9000 and another for just over £3000. He outlined the details of the quotes and councillors discussed options for making a start on the work without disturbing the wildlife.

Cllr Yates proposed accepting the day rate quote and for Cllr Hockin to communicate with contractor to see what could be done to make a start without disturbing wildlife. Seconded by Cllr Simmonds. All in Favour.

When a plan is decided it must be communicated with local residents.

With no further business the Chairman closed the meeting at 8.59pm

**Date of next monthly meeting Thursday 4<sup>th</sup> May 2023 in the Village Hall**