

Minutes 13th July 2023

Present Cllr Hockin, Cllr Edwards Cllr Yates, Cllr Simmonds, Cllr Long, Cllr Rodda, Cllr Bridges, Cllr L Smith & CCllr Jordan

05.01 Apologies –Cllr M Smith & Cllr Bright

05.02 Declarations of Interest – none declared.

05.03 Public Participation – one member of the public present.

As chair of Trevalga Parish Meeting they thanked the council for the donated defibrillator. As chair of the football club, they asked if the council would be willing to make a donation toward the playing field grass cutting. CCllr Jordan suggested the parish council request from his community chest a grant of £150 towards the grass cutting. Cllr Simmonds proposed the council make a request to CCllr Jordans Community Chest. Seconded by Cllr L Smith. All in favour.

Cornwall Councillors Report – CCllr Jordan reported the Community Area Partnership (CAP) has held it’s first meeting. With the next planned for September. The CCllr Jordan met the new Community Link officer last week. He had a Neighbourhood Overview and Scrutiny Committee meeting in Truro, where it was confirmed Cornwall Fire and Rescue Service Headquarters at Tolvadden will remain under the control of Cornwall Council. He asked the Police representative about the 20mph rollout and subsequent enforcement. He received a bland response but was assured it would be taken back to the relevant policing panel.

05.04 Planning – To consider planning applications received – None Received

05.05 To consider other planning applications received by time of meeting.

The clerk advised the following application arrived yesterday with a response date of 2nd August. Cllr Simmonds proposed the council consider the application. Seconded by Cllr Yates. All in favour.

Application	PA23/04980
Proposal	Rear extension to form additional accommodation. Internal alterations to improve layout. Enlargement and replacement of the existing sliding wooden garage door with a sectional door. Retrospective for Potting Shed.
Location	Valency Cottage Forrabury Boscastle Cornwall

Cllr Simmonds proposed the council support the application. Seconded by Cllr Edwards. All in favour.

05.06 Planning Decisions: as listed (see website)

05.07 Minutes

Minutes of the meeting held on 8th June 2023 – Cllr Simmonds proposed, the minutes be accepted as a true record subject to amendment of changing the word fraudulent to unfair. Seconded by Cllr Edwards. All in favour. Cllr L Smith, Cllr Edwards and Cllr Bridges abstained not at meeting.

05.08 Matters to Report (only) from previous meetings minutes – Cllr Yates asked CCllr Jordan what to do next as the Community Interest Company had raised a grievance with Cornwall Council regarding the car park. Cllr Yates advised that, he thought, in 2009 Cornwall Council offered the car park to the Parish Council as part of its devolution policy.

Minutes 13th July 2023

05.09 Finance

Category	Sub Category	Amount	For
Administration	Staff Costs	£578.84	Litter PC (July)
Administration	Staff Costs	£1150.59	Salary (June)
Administration	Staff Expenses	£98.41	Expenses (June)
Administration	Training	£24.00	COD Training
Administration	Environment	£185.00	June
Administration	Hall Hire	£28.00	Village Hall May & June
Parks /Open	Open spaces	£215.00	Village Maintenance
Agency	Grass verges	£595.00	Second cut
Section 137	Chestnut Appeal	£100.00	Grant
Section 137	Air Ambulance	£500.00	Grant
Loan	PWLB	£940.29	Loan repayment (Direct Debit)
Projects	Speed sign	£345.66	Conversion to Solar
Administration	Insurance	£456.67	Policy Renewal

Cllr Yates proposed that the council approve the amounts as listed for payment. Seconded by Cllr Bridges. All in favour.

05.10 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

Email from Cornwall Council who are looking to upgrade the current bus stops in Slaughterbridge with a proposal to install a small section of hardstanding/footway opposite the Arthurian Centre in the current verge area which will provide a much better and safer place for customers to access buses. The Parish Council supports this proposal but feel it would be good to have real-time bus information as it is such a rural location.

The Parish Council received a letter from website provider regarding annual management fee which is increasing to £225 from £150. Cllr Yates proposed the council accept this increase as it is a reasonable price for the service provided. Seconded by Cllr Bridges. All in favour.

Cllr Hockin gave councillors the opportunity to view the Village Hall accounts.

05.11 Reports

Cornwall Councillors Report – CCllr Jordan gave report earlier in meeting after public participation.

Chairmans Report – nothing further to report

Parish Clerk Report – The clerk reported he is having trouble opening and closing the left-hand glazed door of the noticeboard in Trefleur Close.

05.12 Items from previous meeting

Highways –

Pedestrian Routes – Cllr Yates recapped on the email he had sent councillors following his meeting the National Trust (NT) and Highways. He has a quote for both Oak and Recycled plastic signposts. No response back from the South West Coast Path Association re possible funding. NT may be able to provide limited funding, however a shortened post would be needed on the stitches. Highways have agreed to install the posts on any highway deemed land.

Minutes 13th July 2023

Page 3 of 4

Traffic Regulation Order (TRO) – Councillor had anticipated member of the public to attend the meeting following the number of residents who came out of their houses during the recent walk around. Cllr Hockin reported he felt the meeting with highways was very productive however the recent email questions any changes. The councillors discussed the walk around meeting and the various points raised.

Play Area – Cllr Simmonds reported they are pleased with the work done so far. Another water pipe was damaged however the stop cock is by the changing rooms. The delay to completing is the roundabout which is still with the supplier who are awaiting a component. Users appear happy with the new equipment which is being well used.

Car Park

Electric Charging – Cllr Yates reported on behalf of the Boscastle Chamber of Trade and Commerce (BCTC) that the equipment is in but missing some wiring. Awaiting the wire and lease sign off from Cornwall Council.

Castle Site – The clerk advised councillors the Monumental Improvement Project is proposing to do a garden finds event on 23rd September when they will have Cornwall Finds officer for the British Museum on hand. Cllr Yates asked if the information about the day can be published well in advance of the event to maximise public awareness. Clerk to ask for details and posters for publication. Cllr Simmonds hoped the results of the Geophysical Survey would be available soon as that would generate interest and also will help the council determine pathway routes.

Cllr Rodda reported he had a meeting with the contractor who agreed to provide specifications/plans and price for steps. Cllr Simmonds advised that Historic England had recommended a path would be best close to the wall and a first step would be to clear vegetation from the wall.

Cllr Hockin reported the problem with dog fouling on the site he has spoken with the environmental officer who has sought help with the issue from a local resident it temporarily improved the situation. The Contractor who cuts the grass on the castle site will not do it next year as the dog fouling issue is a safety hazard to themselves.

Cllr Yates propose the council move to a closed session so the dog fouling issue can be discussed comprehensively. Seconded by Cllr Simmonds. All in favour.

(Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted, the public and press are not invited to attend)

The issue of dog fouling was discussed. Cllr Hockin showed the councillors a sign he thought may help alleviate the dog fouling issue and he proposed the Council have them printed. Seconded by Cllr Yates. All in favour.

Cllr Simmonds proposed the council come out of closed session. Seconded by Cllr Yates. All in favour.

Cllr Yates proposed installing a temporary barrier/screen a section of the castle site boundary to deter the public from exiting the site through residents' gardens. Seconded by Cllr Simmonds. Seven in favour one against.

Works around the Village -

Paradise Triangle – Nothing further to report

Cllr Edwards reported the damaged road under the trees as you leave Boscastle towards Camelford has been report several times but still not repaired. Cllr Hockin reported the area has been marked by highways so should be repaired soon.

Website – Cllr Yates had spoken with the website provider about ideas for the old site www.boscastlecornwall.org.uk to make it a community-based website, were it holds static information but with sign posts off to appropriate organisation websites. This is likely to cost around £150 to do the work and hosting. Cllr Yates has spoken with the www.boscastlecornwall.org.uk webmaster who thinks

Minutes 13th July 2023

Page 4 of 4

it's a good idea and would be willing to continue as webmaster subject to training on Wordpress. He has asked the website provider about searchable content who will look into that functionality.

Council Documentation Review – nothing further.

Improving Biodiversity in our green spaces – The clerk has asked grass cutting contractor to increase the area set aside. The email from a local resident who have approached the school to get their involvement was well received. It is hoped the school/students will bring young ideas on Improving Biodiversity.

Grass and Hedge Cutting – Cllr Hockin asked the highways manager about cutting back hedges etc. by a Parish Council contractor however this activity may result in the parish council being responsible for criminal damage.

Cllr Long would write to the owner of the land at the junction of Doctors Corner and New Road asking for their permission to cut back the hedge. Clerk to chase up Cornwall Council regarding the original emails and letter from May 2022 concerning this issue.

Performance Management – Clerk reported he had produced a performance management process document for the councillors assigned to the staff working group to consider. He outlined the process to the meeting. The Clerk to arrange a meeting of the staffing group to consider the process and finalised a draft for full council.

Allotments – Clerk reported following the letter asking for items to be removed from an allotment plot the licensee has vacated the plot. The council discussed the communication received. Cllr Simmonds proposed the council refund £20 as a gesture of good will. Seconded by Cllr Long. All in favour.

05.13 Items since last meeting - nothing

05.14 Agenda items for next meeting

Highways

Pedestrian Routes - *signage locations and wording*

Traffic Regulation Order (TRO) – *Review and expressions of interest*

Play Area – *Monthly inspection report and equipment update*

Car Park

Electric Charging – *progress update*

Castle Site

Paths and steps – *progress report*

Monumental project - *update*

Land Boundaries - *investigation*

Anti Social Behaviour – *increase in instances reported?*

Works around the village

Paradise Triangle – *update on contractor progress*

Website - *discuss future of boscastlecornwall.org.uk website.*

Council Documentation Review

Improving Biodiversity in our green spaces

Grass and hedge cutting – *consider using private contract.*

Performance Management – *Clerk*

Community Parish Champions – *recognition of peoples good will*

Communication – *communicating with the public.*

With no further business the Chairman closed the meeting at 20.55pm

Date of next monthly meeting Thursday 10th August 2023 in the Village Hall

Adrian Prescott (Clerk)

Signed Chairman.....