

Forrabury & Minster Parish Council



Minutes : 8th August 2013

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Present Cllr Ferrett, Cllr Hockin, Cllr Irving-Little, Cllr Martin, Cllr Chater, Cllr Clarke, Cllr Rodda, Cllr Haddy, CCllr Brown

08.01 Apologies – Cllr Jarvis,

The Chair reminded Councillors they must tender apologies if they are unable to attend a meeting.

08.02 Declarations of Interest

Cllr Chater declared an interest in agenda item Signage

08.03 Public Participation – 4 members of the public present

Mr Hircock reminded the council that during public participation the councillors should refrain from prolonged discussion/questions with the public.

Mr Hircock also reported that during a brief spell observing the public toilets approx. 100 people used the facility but only a few paid.

08.04 Minutes

Minutes of the meeting held on 11th July 2013 - Proposed by Cllr Hockin the minutes be accepted as a true record. Seconded by Cllr Irving-Little. All in favour. Cllr Haddy abstained not at meeting. **Resolved.**

Minutes of the meeting held on 1st August 2013 - Proposed by Cllr Irving-Little the minutes be accepted as a true record. Seconded by Cllr Hockin. All in favour. Cllr Haddy and Cllr Martin abstained not at meeting. **Resolved.**

08.05 Matters to report (only) from previous meetings minutes - Nothing raised

Cllr Hockin asked if a key had been obtained for the waste cigarette box attached to the Gateway Building. Nothing received so far. Clerk to investigate.

08.06 Items from previous meeting

Highway Issues – Parking outside the doctors surgery is becoming a problem. Cllr Rodda proposed the clerk investigate with Cornwall Council a temporary parking restriction. Seconded by Cllr Martin. All in favour. **Resolved.**

Clerk to contact Cornwall council re frequency of emptying recycling bins.

Castle Site – The clerk is working on the devolution business case and risk assessment.

Allotments – Cllr Irving-Little raised the question of how allotment allocation works. The Chair suspended standing orders to ask Miss Day for her input as she is treasurer for the allotment group. Miss Day also agreed to keep the Parish council updated on allotment issues.

Public Convenience/Car Park – The clerk had produced a draft letter to Cornwall Council of the questions which still needed answers all councillors had a copy for their comments. Cllr Rodda has been in dialogue with Cornwall Council via email re-funding if Parish Council took them on.

Locally produced signs courtesy of The Riverside have been placed on the toilets giving instruction in a number of languages, these have been effective in removing any confusion, but cannot address the problem of nonpaying users.

Adrian Prescott (Clerk)

Signed Chairman.....

