

Forrabury & Minster Parish Council



Minutes : 14th June 2018

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Present Cllr Hockin, Cllr Ferrett, Cllr Jarvis, Cllr Simonds, Cllr Chater, Cllr Rodda, Cllr Edwards, CCllr Jordan.

05.01 Apologies – Cllr Bright and Cllr Brewer

05.01a Election of Chair – Cllr Jarvis proposed Cllr Hockin, Seconded by Cllr Chater. All in favour. Resolved.

05.01b Election of Vice Chair – Cllr Jarvis proposed Cllr Ferrett. Seconded by Cllr Simonds. All in favour. Resolved.

05.01c Appoint Councillor Representatives for 2018/19 separate details available on request.

05.02 Declarations of Interest – none

03.03 Public Participation - 5 members of the public present

One member raised concern about the mess and upset potentially being created by the use of a large being used to remove the large section of fallen tree.

One member raised concern that they had witnessed someone skateboarding down New Road.

One member raised a) concern over parking of vans outside the Riverside for deliveries causing traffic problems. b) new gateways and earth banks being created in farmer fields. c) the recycling bins in the car park appear to be used by commercial premises to discard cardboard.

03.04 Planning - To consider planning applications received

Application	PA18/04433
Proposal	PROPOSED DEMOLITION OF EXISTING EXTENSION, (UTILITY AND BATHROOM), AND CONSTRUCTION OF REPLACEMENT EXTENSION, (UTILITY AND BATHROOM), UPGRADE EXISTING LOFT CONVERSION AND GROUND FLOOR INSULATION TO DWELLING
Location	St Christophers Cottage High Street Boscastle PL35 0BD
Applicant	Mr Stuart Elliott

Cllr Simmonds proposed the Council support this application. Seconded by Cllr Ferrett. All in favour. Resolved.

05.05 To consider any other planning applications received by time of meeting

Application PA18/05330 had been received. Cllr Hockin proposed this should be considered at another meeting. Seconded by Cllr Ferrett. All in favour.

05.06 Minutes


Minutes of the meeting held on 10th May 2018 - Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Chater. All in favour.

Minutes of the meeting held on 24th May 2018 - Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Rodda. All in favour.

05.07 Matters to report (only) from previous meetings minutes – Cllr Simmonds asked from minutes of 10th May for the agenda item Community Network Funding be renamed in future to Community Network Panel.

Cllr Simmonds express his concerns over the Planning Departments action involving application PA18/02781 after the Parish Council had agreed select their option 3 and attend a planning meeting to put forward its case. The planning Department ignore the option and decided the

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Signed Chairman.....

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application under delegated powers. Cllr Simmonds explained the original application was reuse of an existing building however the revised application was for the demolition and build a new dwelling which contravenes the Local Planning Framework. Cllr Simmonds will send his workings to CCllr Jordan who will raise the issue with Cornwall Council.

05.08 Items from previous meeting

Highways – Cllr Hockin explained he puts a standard letter through the door of properties, reminding the occupier of their responsibilities, which have their rubbish attacked by seagulls and strewn about. Holiday lets should register with Cornwall Council and their rubbish would be liable for payment for collection. The recycling bins in the car park appear to be full due to business disposing of their cardboard. The large earth bank noted at Tredorn Farm has been reported to Cornwall Council and an enforcement case has been opened. CCllr Jordan explained if 6 people from an area can be found to operate speed cameras they can be trained in their use and if a motorist is caught 1st time it's a written warning, 2nd time written warning with police offer visit and 3rd time it goes to court.

Rabbit Road (the cut through road to Delabole) clerk to chase progress on the enforcement notice from Cornwall Council.

Works around the village including car park/Church Path – The seat on Tintagel Road near the proposed new bus shelter site is badly damaged and unsafe. Cllr Hockin will arrange to get the seat removed. Trefleur close around the electric sub-station is looking tidier. New Road is in need of the trees and shrubs being cut back CCllr Jordan will raise this with Cornwall Council.

Parish Fund/Toilets – Cllr Chater reported everything is going well. The Community mini bus has arrived and ready for use. Cllr Hocking suggest vent be put in the doors to aid air flow through the building.

Castle Site/ Fallen Tree – Cllr Rodda and CCllr Simmonds met the tree officer who didn't think there was anything pressing to be done, he did suggest ivy should be cut from a few trees to reduce the weight; he is preparing a formal report. His view was the area should be kept as natural as possible, he could see sign it is an ancient woodland which is rich in wildlife and the rope swing to be removed.

Fallen Tree the contractor need some heavy lifting equipment to safely remove the large trunk and has agreed to incorporate the cost into his original quote, gaining access through a neighbouring property.


Bus Shelter – Clerk advised the solicitor is awaiting documents from the other solicitor. Correspondence to Cornwall Council public transport unit is ready to be sent. Someone has enquired about purchasing the small shelter. Cllr Jarvis, from the recent Community Network Panel meeting, reported CCllr Fairman the ward Councillor for Delabole was seeking a shelter, CCllr would speak with him about it. Cllr Simmonds proposed the shelter be sold ideally to a local council (collection only) to cover the parish councils original cost of transportation. Seconded by Cllr Jarvis. All in favour.

National Trust – nothing raised.

Dog warden/dog fouling/dog bin – An improvement appears to have been made. Cllr Simmonds suggested a leaflet be produced regarding dog fouling positioned as improving visitor experience, Cllr Chater agreed to take this to the Boscastle CIC.

Playground – Cllr Chater reported the skateboard ramp is due to be stripped down and repaired.

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Community Network Panel – A new chairperson has been appointed. All parishes asked to express their interest in the TVO a list had been produced of those so far interested and ideas of their requirement, the deadline had been extended by one month. Cllr Jarvis outlined the progress and seem optimistic. Summer reading challenge organised by Camelford library for primary schools. Cllr Jarvis proposed the council show interest and accept if the Primary School take up the offer the Parish Council funds the £30 cost plus mileage. Seconded by Cllr Chater. All in favour.

Unoccupied houses in Boscastle – Clerk report he had received a call that day from Cornwall Council environmental department regarding the empty property in Potters Lane. The officer asked if those who see rodents near the property report them directly to Cornwall Council on 0300 1234 212. The officer agreed to raise the issue with Planning under detrimental impact on amenities and the empty homes team.

Co-option – the clerk had received one applicant, and would arrange a meeting in 2 weeks.

05.09 Items since last meeting

Allotments – Cllr Hockin advised the Council that 3 of the allotments in Old Road where vacant and aske the clerk to put a notice in the parish council notice boards.

05.10 Correspondence –

The Councillors had copies of all relevant correspondence.

05.11 Planning Decisions – as listed

05.12 Reports

Cornwall Councillor – CCllr Joradn had attended a meeting regarding local emergency plans and would be like to arrange a presentation for the local councils and public.

Chair – Cllr Hockin thank his fellow councillor for their support in re-electing him as chair.

Clerk – nothing further to report

05.13 Finance - Approval of cheques for payment

Category	Sub category	Amount	For
Administration	Salary	£1013.71	Salary (May)
Administration	Expenses	£38.38	Expenses (May)
Administration	Expenses	£6.00	Litter collector expenses (Jun)
Open Spaces	Litter	£469.80	PC & NT Litter Collection (Jun)
Churchyard	Churchyard	£500.00	F&MPCC
Open Spaces	Village Maint.	£60.00	Paradise shrub clearance
HMRC	Tax & NI	£268.78	Tax & NI
Administration	Hall hire	£130.00	Village Hall Hire
Administration	Internal Audit	£702.00	Internal Audit fee

Cllr Chater proposed that the council approve the amounts as listed for payment. Seconded by Cllr Jarvis. All in favour. Resolved.

05.14 Items for next meeting

- Highway Issues including rubbish

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Signed Chairman.....

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- Works Around the village including car park
- Boscastle CIC
- Castle site/ fallen tree/tree survey
- Bus Shelter
- National Trust
- Dog warden/dog fouling/dog bin
- Playground
- Community Network Panel
- Unoccupied houses in Boscastle
- Co-option
- Allotments
- Village Hall

With no further business the Chairman closed the meeting at 8.40pm.

Date of next monthly meeting Thursday 12th July 2018

Adrian Prescott (Clerk)

Signed Chairman.....