

Forrabury & Minster Parish Council



Minutes : 12th July 2018

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Present Cllr Hockin, Cllr Ferrett, Cllr Jarvis, Cllr Brewer, Cllr Simmonds, Cllr Chater, Cllr Rodda, Cllr Munden.

07.01 Apologies – CClr Jordan

07.02 Declarations of Interest – none

07.03 Public Participation - 2 members of the public present

One member raised concern about the progress of the fallen tree removal as the large section is still resting on their garden wall.

One member raised concern regarding the possible traffic variation order through the Camelford Community Network Panel. Their concern was if double yellow line were introduced for all year it would greatly impact on the risk of damage to properties. The Clerk advised the council are aware and have resisted this option for the said reason.

07.04 Planning - To consider planning applications received

None received.

07.05 To consider any other planning applications received by time of meeting

None received.

07.06 Minutes

Minutes of the meeting held on 14th June 2018 - Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Chater. All in favour. Cllrs Brewer and Munden abstained not at meeting.

Minutes of the meeting held on 28th June 2018 - Cllr Jarvis proposed the minutes be accepted as a true record. Seconded by Cllr Simmonds. All in favour. Cllrs Brewer and Munden abstained not at meeting.

07.07 Matters to report (only) from previous meetings minutes – Cllr Simmonds express his concerns over the Planning Departments action involving application PA18/02781 after the Parish Council had agreed select their option 3 and attend a planning meeting to put forward its case. Cllr Simmonds proposed he draft a response on behalf of the council and forward to the clerk for submission to Cornwall Council and CClr Jordan. Seconded by Cllr Brewer. All in favour.

Cllr Jarvis advised representatives of the National Standards Committee would be meeting with Cornwall Council Standards committee to review the issues they face.

07.08 Items from previous meeting

Highways – The council had received a letter of complaint regarding the standard letter posted through properties in the vicinity of rubbish attacked by seagulls. The councillors asked the clerk to reply to the letter explaining the councils aims to encourage residents and visitors of their responsibilities in keeping the village litter free and a pleasure for both residents and visitors. Cllr ferret reported he had received comments on the overgrown conifers in new Road near Beeny View and the traffic speed on the three roads into the village.

Adrian Prescott (Clerk)

Signed Chairman.....

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Works around the village including car park/Church Path – councillors have noted the number of mobile camper vans using the car park for overnight stays often three or more. Cllr Jarvis reported he saw a traffic warden issuing tickets outside the Spar shop. Cllr Hockin reported Cornwall Council are planning to trial pay on exit at 12 of its car parks.

Parish Fund/Toilets – Cllr Chater reported toilets have been operating okay. One complaint received whereby someone got wet paint on their clothes even though signs clearly indicated wet paint. The community mini bus has 12 registered drivers with a number of trips completed – with more dates planned through to Christmas. Good feedback had been received regarding the mini bus and its trips.

Castle Site/ Fallen Tree – Cllr Rodda reported he had emailed the contractor regarding the fallen tree twice this week but had not had a response. Cllr Simmonds proposed the council give the contractor a deadline to remove the remaining section of tree within 7 days, then if no response to contact another contractor to finish the job. Seconded by Cllr Brewer. All in favour. Cllr Jarvis abstained.

Bus Shelter – Clerk advised the solicitor is awaiting transfer documents from the other solicitor.

National Trust – noted tick awareness notices had been put in place.

Dog warden/dog fouling/dog bin – An improvement appears to have been made. Clerk to check if any fines had been issued and seek the Parish Council's portion.

Playground – Cllr Chater reported he had stripped down the 1st layer of timber to ascertain what repairs and needed. Cllr Hockin offered to assist with the repairs.

Community Network Panel – Cllr Jarvis reported the next meeting is in September.

Unoccupied houses in Boscastle – nothing further to report.

Co-option – Vacant councillor position now filled by Cllr Munden.

Allotments – Cllr Hockin suggested the council clear as best as they could the unoccupied allotments and consider as a long term project of providing steps down to the river. A review of the annual charge should also be considered.

Village Hall – Cllr Chater reported the accounts for the Village Hall, following the expenditure on double glazing, looked healthy.

07.09 Items since last meeting - none

07.10 Correspondence –

The Councillors had copies of all relevant correspondence.

07.11 Planning Decisions – as listed

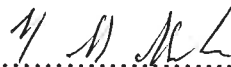
07.12 Reports

Cornwall Councillor – CCllr Jordan not at meeting.

Chair – Cllr Hockin asked his fellow councillor to send apologies if unable to attend meetings.

Clerk – nothing further to report

Adrian Prescott (Clerk)

Signed Chairman.....



07.13 Finance - Approval of cheques for payment

<u>Category</u>	<u>Sub category</u>	<u>Amount</u>	<u>For</u>
Administration	Salary	£1013.71	Salary (June)
Administration	Expenses	£29.92	Expenses (June)
Administration	Expenses	£6.20	Litter collector expenses (Jul)
Open Spaces	Litter	£485.46	PC & NT Litter Collection (Jul)
Administration	Bus shelter	£400.00	Christopher Keys Solicitor
Open Spaces	Playground	£96.60	Playground inspection
Open Spaces	Agency	£630.00	Grass 1 st and 2 nd cuts
Administration	PWLB	£940.29	Direct debit loan payment

Cllr Simmonds proposed that the council approve the amounts as listed for payment. Seconded by Cllr Chater. All in favour. Resolved.

07.14 Items for next meeting

- Highway Issues including rubbish
- Works Around the village including car park
- Boscastle CIC
- Castle site/ fallen tree/tree survey
- Bus Shelter
- National Trust
- Dog warden/dog fouling/dog bin
- Playground
- Community Network Panel
- Unoccupied houses in Boscastle
- Allotments
- Councillor responsibilities

With no further business the Chairman closed the meeting at 8.45pm.

Date of next monthly meeting Thursday 9th August 2018